



CANARA COLLEGE

Managed by Canara High School Association, Mangaluru
Reaccredited by NAAC and Affiliated to Mangalore University

Mahatma Gandhi Road, Kodialbail, Mangaluru – 575 003, D. K. Dist., Karnataka

E-mail : cnrcollege@yahoo.co.in

Ph. No : 0824 - 2492366

Web : www.canaracollege.com



May 26, 2017

MEETING NOTICE

Dear Sir / Madam,

Subject : Regarding Notice to Meeting of Governing Council – June 2017.

Warm Greetings from Canara College, Mangaluru!

With reference to the subject cited above, a meeting of the Governing Council is scheduled on Wednesday, June 07, 2017 at 3:00 PM in the College Seminar Hall. Kindly make it convenient to attend the same. Agenda of the meet is stated below herewith.

Looking forward to your presence and participation.

Thank you!

With Regards,

Dr. K. V. Malini

Principal & Member Secretary

Principal

Canara College
Mangaluru



P. S. : Meeting Agenda

1. Read and confirm the minutes of last meeting held on January 02, 2017.
2. Report on college development activities for the period January-April 2017.
3. Review and approval of Annual Quality Assurance Report (AQAR) 2016-17.
4. Ratification of reconstituted IQAC from the AY 2017-18.
5. Updates on Admissions for the academic year 2017-18.
6. Ratify the Action Plan for the AY 2017-18.
7. Propose Budget for the academic year 2018-19 and approval of the same.
8. Ratification of the proposed Add-on / Certificate Courses for the AY 2017-18.
9. Proposal for obtaining Online Feedback on Teaching by Students.
10. Need for Revision of Fee Receipt.
11. Recommendation to implement six months Maternity Leave as per the Government order.
12. Discussion on seeking Institutional Membership with ICT Academy.
13. Any other matter with the permission of the Chair.

P.T.O.



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MEETING OF THE GOVERNING COUNCIL

Record of Attendees of the Meet

Date of the Meeting	June 07, 2017
Time of the Meeting	3:00 PM
Venue of the Meeting	College Seminar Hall

Sl. No.	Name of the Member	Designation	Signature
1.	Mr. M. Ranganath Bhat Hon. Secretary, C.H.S. Association	Chairman	
2.	Mr. Maroor Sudhir Pai Correspondent, Canara College	Member	
3.	CA M. Vaman Kamath Alternate Treasurer, C.H.S. Association	Member	
4.	Mrs. Pushpalatha Staff Welfare Secretary	Member	
5.	Mrs. Premalatha V. IQAC Coordinator	Member	
6.	Mrs. Shanthi Roche IQAC Coordinator	Member	
7.	Mrs. Sandhya B. Student Welfare Officer	Member	
8.	Dr. K. V. Malini Principal	Member Secretary Ex-Officio	

Dr. K. V. Malini

Principal

Principal
Canara College
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Minutes of Meeting of Governing Council, June 2017

Date : Wednesday, June 07, 2017

Time : 3:00 PM

Venue : College Seminar Hall

A meeting of the Governing Council was convened on Saturday, June 07, 2017 at 3:00 PM in the College Seminar Hall. The Honorary Secretary Mr. M. Ranganath Bhat chaired the meeting.

Agenda of the Meeting :

1. Read and confirm the minutes of last meeting held on January 02, 2017.
2. Report on college development activities for the period January-May 2017.
3. Review and approval of Annual Quality Assurance Report (AQAR) 2016-17.
4. Ratification of reconstituted IQAC from the AY 2017-18.
5. Updates on Admissions for the academic year 2017-18.
6. Ratify the Action Plan for the AY 2017-18.
7. Propose Budget for the academic year 2018-19 and approval of the same.
8. Ratification of the proposed Add-on / Certificate Courses for the AY 2017-18.
9. Approval for obtaining Online Feedback on Teaching by Students.
10. Need for Revision of Fee Receipt.
11. Recommendation to implement six months Maternity Leave as per the Government order.
12. Discussion on seeking Institutional Membership with ICT Academy.
13. Any other matter with the permission of the Chair.

Attendees of the Meet :

The following members were present for the meet :

1. Mr. M. Ranganath Bhat, Hon. Secretary, C.H.S. Association
2. Mr. Maroor Sudhir Pai, Correspondent
3. CA M. Vaman Kamath, Alternate Treasurer, C.H.S. Association
4. Dr. K. V. Malini, Principal & Member Secretary
5. Mrs. Premalatha V., IQAC Coordinator
6. Mrs. Shanthi Roche, IQAC Coordinator
7. Mrs. Sandhya B., Student Welfare Officer
8. Mrs. Pushpalatha, Staff Welfare Secretary

Absentees for the Meet :

---Nil---

Proceedings of the Meet :

At the outset, Principal Dr. K. V. Malini extended warm greetings of the new academic season and welcomed all the members. The business of the meeting then started, by taking each agenda for consideration.

1. Read and confirm the minutes of last meeting held on January 02, 2017 :

Staff Welfare Secretary Mrs. Pushpalatha read the minutes of last meeting held on Monday, January 02, 2017. The same were confirmed and ratified by the members. Action Taken for the

same was also shared with the members.

2. Report on college development activities for the period January-May 2017 :

Student Welfare Officer Mrs. Sandhya B., presented a report on college development activities for the period January-May 2017. The members noted the progress made and appreciated the initiatives undertaken during the said period.

3. Review and approval of Annual Quality Assurance Report (AQAR) 2016-17 :

IQAC Coordinator Mrs. Premalatha V., placed before the body the Annual Quality Assurance Report (AQAR) 2016-17. Further, she presented the Plan of action chalked out by the IQAC in the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year. The presentation also highlighted significant contributions made by IQAC during the year. On review of the AQAR, the body approved the same.

4. Ratification of reconstituted IQAC from the AY 2017-18 :

Principal Dr. K. V. Malini placed before the body the reconstituted members of IQAC. The same was considered and ratified.

5. Updates on Student Admissions for the AY 2017-18 :

Principal Dr. K. V. Malini updated the members that the college has received optimum student admissions across all the programmes. Further, the college is preparing itself for the commencement of new academic year 2017-18.

6. Ratify the Action Plan for the AY 2017-18 :

IQAC Coordinator Mrs. Shanthi Roche placed before the members the proposed Plan of Action for the academic year 2017-18. The same was reviewed and ratified by the members.

7. Propose Budget for the academic year 2017-18 and approval of the same :

Principal Dr. K. V. Malini giving the highlights of the proposed budget for the academic year 2017-18 placed before the members for approval. The same was considered and approved by the members.

8. Ratification of the proposed Add-on / Certificate Courses for the AY 2017-18 :

Principal Dr. K. V. Malini placed the list of Add-on / Certificate Courses proposed to offer during the AY 2017-18 by Associations / Departments. The same were reviewed and ratified.

9. Approval for obtaining Online Feedback on Teaching by Students :

Based on the suggestion received by the IQAC, Principal Dr. K. V. Malini placed the proposal for obtaining online feedback on teaching by the students. Discussion was carried out in this regard. It was resolved to take forward the proposal and further directions were given for developing an appropriate framework for the same. Principal informed that Mrs. Prathima V. Baliga, Faculty, Dept. of Computer Science has already been entrusted with the responsibility for the same.

10. Need for Revision of Fee Receipt :

Principal Dr. K. V. Malini recommended the body that the College Fee Receipt needs revision indicating zero Tuition Fee and Laboratory Fee for girl students. This is as per the Government directives issued in the year 2015. The recommendation made was considered and ratified. Further directions were given to make necessary modifications in this regard.

11. Recommendation to implement six months Maternity Leave as per the Government order :
Principal Dr. K. V. Malini recommended the body to adopt the Government order extending six months of maternity leave. To that affect, the recommendation was considered for implementation.

12. Discussion on seeking Institutional Membership with ICT Academy :

A proposal for discussion on seeking Institutional Membership with ICT Academy was placed before the body. The Hon. Secretary Mr. M. Ranganath Bhat gave further insights about the ICT Academy, the benefits available to the institution on seeking the membership, etc... It was resolved that the proposal will be further discussed and reviewed and ratified accordingly.

13. Any other matter with the permission of the Chair :

There was no other matter to discuss.

The meeting concluded with the vote of thanks to the Chair.

Dr. K. V. Malini
Principal & Member Secretary
Principal
Canara College
Mangaluru



Mr. Maroor Sudhir Pai
Correspondent
Correspondent
CANARA COLLEGE
Mangaluru - 575 003

Copy to :

1. Mr. M. Ranganath Bhat, Hon. Secretary, C.H.S. Association
2. The IQAC Coordinators
3. The File



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December 26, 2017

MEETING NOTICE

Dear Sir / Madam,

Subject : Regarding Notice to Meeting of Governing Council – January 2018.

Warm Greetings from Canara College, Mangaluru!

With reference to the subject cited above, a meeting of the Governing Council is scheduled on Thursday, January 04, 2018 at 3:30 PM in the College Seminar Hall. Kindly make it convenient to attend the same. Agenda of the meet is stated below herewith.

Looking forward to your presence and participation.

Thank you!

With Regards,

Dr. K. V. Malini

Principal & Member Secretary

Principal
Canara College
Mangaluru



P. S. : Meeting Agenda

1. Read and confirm the minutes of last meeting held on June 03, 2017.
2. Report on college development activities for the period June-December 2017.
3. Updates on the Action Plan for the Even Semester 2017/18
4. Approval of Budget for the Annual Flagship Events 2018.
5. Discussion on evolving Students' E-Attendance Monitoring System.
6. Status and utilization of available funds under UGC XII Plan.
7. Proposal for Security Guard Room at the campus entrance.
8. Proposal for the need of undertaking roof tiling work and replacement of entrance door of Dept. of Chemistry.
9. Any other matter with the permission of the Chair.

Copy to :

1. Mr. M. Ranganath Bhat, Hon. Secretary, C.H.S. Association
2. Mr. Maroor Sudhir Pai, Correspondent
3. CA M. Vaman Kamath, Alternate Treasurer, C.H.S. Association
4. Mrs. Pushpalatha, Staff Welfare Secretary
5. Mrs. Premalatha V., IQAC Coordinator
6. Mrs. Shanthi Roche, IQAC Coordinator
7. Mrs. Sandhya B., Student Welfare Officer



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MEETING OF THE GOVERNING COUNCIL

Record of Attendees of the Meet

Date of the Meeting	January 04, 2018
Time of the Meeting	3:30 PM
Venue of the Meeting	College Seminar Hall

Sl. No.	Name of the Member	Designation	Signature
1.	Mr. M. Ranganath Bhat Hon. Secretary, C.H.S. Association	Chairman	
2.	Mr. Maroor Sudhir Pai Correspondent, Canara College	Member	
3.	CA M. Vaman Kamath Alternate Treasurer, C.H.S. Association	Member	
4.	Mrs. Pushpalatha Staff Welfare Secretary	Member	
5.	Mrs. Premalatha V. IQAC Coordinator	Member	
6.	Mrs. Shanthi Roche IQAC Coordinator	Member	
7.	Mrs. Sandhya B. Student Welfare Officer	Member	
8.	Dr. K. V. Malini Principal	Member Secretary Ex-Officio	

Dr. K. V. Malini
Principal
Principal
Canara College
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Minutes of Meeting of Governing Council, January 2018

Date : Thursday, January 04, 2018

Time : 3:30 PM

Venue : College Seminar Hall

A meeting of the Governing Council was convened on Thursday, January 04, 2018 at 3:30 PM in the College Seminar Hall. The Honorary Secretary Mr. M. Ranganath Bhat chaired the meeting.

Agenda of the Meeting :

1. Read and confirm the minutes of last meeting held on June 07, 2017.
2. Report on college development activities for the period June-December 2017.
3. Updates on the Action Plan for the Even Semester 2017/18
4. Approval of Budget for the Annual Flagship Events 2018.
5. Discussion on evolving Students' E-Attendance Monitoring System.
6. Proposal for Security Guard Room at the campus entrance.
7. Proposal for the need of undertaking roof tiling work and replacement of entrance door of Dept. of Chemistry.
8. Any other matter with the permission of the Chair.

Attendees of the Meet :

The following members were present for the meet :

1. Mr. M. Ranganath Bhat, Hon. Secretary, C.H.S. Association
2. Mr. Maroor Sudhir Pai, Correspondent
3. CA M. Vaman Kamath, Alternate Treasurer, C.H.S. Association
4. Dr. K. V. Malini, Principal & Member Secretary
5. Dr. Premalatha V., IQAC Coordinator
6. Mrs. Shanthi Roche, IQAC Coordinator
7. Mrs. Sandhya B., Student Welfare Mentor
8. Mrs. Pushpalatha, Staff Welfare Secretary

Absentees for the Meet :

---Nil---

Proceedings of the Meet :

At the outset, Principal Dr. K. V. Malini extended season's greetings for the calendar new year and welcomed all the members. The business of the meeting then started, by taking each agenda for consideration.

1. Read and confirm the minutes of last meeting held on June 07, 2017 :

Staff Welfare Secretary Mrs. Pushpalatha read the minutes of last meeting held on Saturday, June 07, 2017. The same were confirmed and ratified by the members. Action Taken for the same was also shared with the members.

2. Report on college development activities for the period June-December 2017 :

IQAC Coordinator Mrs. Shanthi Roche presented a report on college development activities for the

period June-December 2017. The members noted the progress made during the said period and appreciated for the same.

3. Updates on the Action Plan for the Even Semester 2017/18 :

Student Welfare Officer Mrs. Sandhya B., updated the members on the Plan of Action chalked out for the even semester 2017/18. The same was noted by the members.

4. Approval of Budget for the Annual Flagship Events 2018 :

Principal Dr. K. V. Malini updated the members about the schedule of annual flagship events of the college.

Sl. No.	Events / Competitions	Date
1.	ANVESHAN 2018 : Two-day National Level Inter-collegiate Commerce & Management and Science & IT Fest	January 12 & 13, 2018
2.	Inter-class Variety Entertainment Competitions 2018	January 14, 2018
3.	SRUJANA 2018 : One-day University Level Inter-collegiate NSS Fest	January 16, 2018
4.	Union Day and College Day Celebrations 2018	January 17, 2018

The budget for the annual flagship events was placed before the body. On review, the members ratified the same.

5. Discussion on evolving Students' E-Attendance Monitoring System :

Principal Dr. K. V. Malini expressed the rising number of attendance defaulters in every semester has been a bubbling issue for the college in instilling discipline and complying with minimum percentage of attendance required by the students for appearing in the University examinations. Thus, as a proactive remedy to bring a transformation in the system, there is need to initiate an exclusive committee that would act as watchdog to monitor irregularities and absenteeism of the students through evolving Online Attendance monitoring. She added that this was also suggested in the last IQAC meeting.

Understanding this need, the above was discussed at length. The body resolved to initiate online system in monitoring and tracking attendance status. The members directed to work in this regard and develop an appropriate framework for the same.

6. Proposal for Security Guard Room at the campus entrance :

With a view to have proper set-up and a place of shelter for the Security Guards there is a need for setting-up a Security Guard Room at the campus entrance. This will facilitate the security guards to ensure proper monitoring and vigilance at all the times. Further, it will also enable them in taking visitors entries. The proposal was considered and approved by the members.

7. Proposal for the need of undertaking roof tiling work and replacement of entrance door of Dept. of Chemistry :

Principal Dr. K. V. Malini placed the need for carrying out roof tiling work due to leakage problem being reported. In response to the proposal placed, the Hon. Secretary Mr. M. Ranganath Bhat considered the same and said that the above work will be undertaken during the semester-end vacation.

8. Any other matter with the permission of the Chair :

There was no other matter to discuss.

On a concluding note, the Correspondent Mr. Maroor Sudhir Pai perusing preparations made for the upcoming annual events of the college, he conveyed his best wishes for the success of all the programmes.

The meeting concluded with the vote of thanks to the Chair.


Dr. K. V. Malini
Principal & Member Secretary
Principal
Canara College
Mangaluru




Mr. Maroor Sudhir Pai
Correspondent
Correspondent
CANARA COLLEGE
Mangaluru - 575 003

Copy to :

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