



CANARA COLLEGE

Managed by Canara High School Association, Mangaluru
Reaccredited by NAAC and Affiliated to Mangalore University

Mahatma Gandhi Road, Kodialbail, Mangaluru – 575 003, D. K. Dist., Karnataka



E-mail : cnrcollege@yahoo.co.in

Ph. No : 0824 - 2492366

Web : www.canaracollege.com

INTERNAL QUALITY ASSURANCE CELL (IQAC)

June 01, 2016

MEETING NOTICE

Dear Sir / Madam,

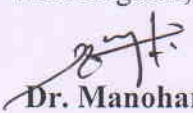
Subject : Regarding Notice to IQAC Meeting – June 2016.

With reference to the subject cited above, a meeting of the IQAC will be convened on Monday, June 06, 2016 at 3:30 PM in the Office of IQAC. Kindly make it convenient to attend the same. Agenda for the meet is herewith stated below.

Looking forward to your presence and participation.

Thank you!

With Regards,


Dr. Manohar S. Joishi Kumble

Mrs. Premalatha V.

Co-ordinator

**Internal Quality Assurance Cell
CANARA COLLEGE
Mangaluru - 575 003**





Dr. K. V. Malini
Principal and Chairman
Principal
Canara College
Mangaluru

P. S. : Meeting Agenda

1. Read and confirm the minutes of last meeting held on February 25, 2016 and review the ATR.
2. Review of III Cycle NAAC Peer Team Exit Report.
3. Ratify the Reconstitution of IQAC and Criterion-wise List of Members for the AY 2016-17.
4. Ratify the academic and administrative responsibilities of the staff for the AY 2016-17.
5. Confirm Institutional Academic Calendar for the AY 2016-17.
6. Confirm the Action Plan and Quality enhancement initiatives for the AY 2016-17.
7. Propose and confirm the list of Add-on / Certificate Courses for the AY 2016-17.
8. Schedule of Orientation Programme for the first year students.
9. Proposal for revision of guidelines for Renewal of Admissions.
10. Finalize the revised proforma of Teacher's Work Diary.
11. Any other matter with the permission of the Chair.

Copy to :

1. Mrs. Sandhya B., Head, Criterion I
2. Mrs. Shanthi Roche, Head, Criterion II
3. Mrs. Seema Prabhu S., Head, Criterion III
4. Mr. Ignatius Navil Noronha, Head, Criterion IV
5. Dr. Asha Kiran Pakkala, Head, Criterion V

6. Mrs. Dejamma A., Head, Criterion VI
7. Ms. Sandhya Bhandary, Head, Criterion VII
8. Dr. Bhuvana Ramachandran, Secretary, Staff Welfare Association
9. Mr. Sridhar Prabhu, First Div. Clerk, Administrative Staff



Principal
Canara College
Mangaluru

Co-ordinator
Internal Quality Assurance Cell
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Mangaluru - 575 003



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting of the IQAC 2016-17

Record of Attendees of the Meet

Date of the Meeting	June 06, 2016
Time of the Meeting	3:30 PM
Venue of the Meeting	Office of IQAC

Sl. No.	Name of the Member	Designation	Signature
1.	Dr. K. V. Malini Principal	Chairman	<i>Malini</i>
2.	Dr. Manohar S. Joishi Kumble Assoc. Professor & Head, Dept. of Botany	IQAC Coordinators	<i>2677</i>
3.	Mrs. Premalatha V. Asst. Professor & Head, Dept. of Mathematics		<i>Premalatha V.</i>
4.	Dr. Bhuvana Ramachandran Asst. Professor & Head, Dept. of English	Secretary Staff Welfare Association	<i>R. Bhuvana</i>
5.	Mrs. Sandhya B. Assoc. Professor & Head, Dept. of Chemistry	Head, Criterion I	<i>Sandhya B.</i>
6.	Mrs. Shanthi Roche Asst. Professor, Dept. of English	Head, Criterion II	<i>Shanthi Roche</i>
7.	Mrs. Seema Prabhu S. Asst. Professor, Dept. of Commerce	Head, Criterion III	<i>Seema</i>
8.	Mr. Ignatius Navil Noronha Asst. Professor & Head, Dept. of Commerce	Head, Criterion IV	<i>Ignatius</i>
9.	Dr. Asha Kiran Pakkala Asst. Professor & Head, Dept. of Physics	Head, Criterion V	<i>Asha Kiran</i>
10.	Mrs. Dejjamma A. Asst. Professor, Dept. of Commerce	Head, Criterion VI	<i>Dejjamma</i>
11.	Ms. Sandhya Bhandary Asst. Professor, Dept. of Business Management	Head, Criterion VII	<i>Sandhya Bhandary</i>
12.	Mr. Sridhar Prabhu First Div. Clerk	Administrative Staff	<i>Sridhar</i>

2677
Dr. Manohar S. Joishi Kumble

Mrs. Premalatha V.

IQAC Coordinators

Co-ordinator

Internal Quality Assurance Cell

CANARA COLLEGE

Mangaluru - 575 003



Malini
Dr. K. V. Malini
Principal & Chairman

Principal

Canara College
Mangaluru



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Meeting of IQAC, June 2016

Date : Monday, June 06, 2016

Time : 3:30 PM

Venue : Office of IQAC

A meeting of the Internal Quality Assurance Cell (IQAC) was convened on Monday, June 06, 2016 at 3:30 PM in the Office of IQAC. The Principal and Chairman Dr. K. V. Malini chaired the meeting.

Agenda of the Meeting :

1. Read and confirm the minutes of last meeting held on February 25, 2016 and review the ATR.
2. Review of III Cycle NAAC Peer Team Exit Report.
3. Ratify the Reconstitution of IQAC and Criterion-wise List of Members for the AY 2016-17.
4. Ratify the academic and administrative responsibilities of the staff for the AY 2016-17.
5. Confirm Institutional Academic Calendar for the AY 2016-17.
6. Confirm the Action Plan and Quality enhancement initiatives for the AY 2016-17.
7. Propose and confirm the list of Add-on / Certificate Courses for the AY 2016-17.
8. Schedule of Orientation Programme for the first year students.
9. Proposal for revision of guidelines for Renewal of Admissions.
10. Finalize the revised proforma of Teacher's Work Diary.
11. Any other matter with the permission of the Chair.

Attendees of the Meet :

The following members were present for the meet :

1. Dr. K. V. Malini, Principal and Chairman
2. Dr. Manohar S. Joishi Kumble, IQAC Coordinator
3. Mrs. Premalatha V., IQAC Coordinator
4. Mrs. Sandhya B., Head, Criterion I
5. Mrs. Shanthi Roche, Head, Criterion II
6. Mrs. Seema Prabhu S., Head, Criterion III
7. Mr. Ignatius Navil Noronha, Head, Criterion IV
8. Dr. Asha Kiran Pakkala, Head, Criterion V
9. Mrs. Dejjamma A., Head, Criterion VI
10. Ms. Sandhya Bhandary, Head, Criterion VII
11. Dr. Bhuvana Ramachandran, Secretary, Staff Welfare Association
12. Mr. Sridhar Prabhu, First Div. Clerk, Administrative Staff

Absentees for the Meet :

---Nil---

Proceedings of the Meet :

At the outset, IQAC Coordinator Dr. Manohar S. Joishi Kumble extended greetings for the new Academic Year 2016-17 and welcomed all the members. The business of the meeting then started, by

taking each agenda for consideration.

1. Read and confirm the minutes of last meeting held on February 25, 2016 and review the ATR :

IQAC Coordinator Dr. Manohar S. Joishi Kumble read the minutes of last meeting held on Thursday, February 25, 2016. The same were confirmed and ratified by the members. Action Taken for the same was also shared with the members.

2. Review of III Cycle NAAC Peer Team Exit Report :

IQAC Coordinator Dr. Manohar S. Joishi Kumble shared the important recommendations suggested by NAAC Peer Team in its Exit Report for quality enhancement of the Institution. The members took note of the same and it was collectively resolved to work in line with the same.

3. Ratify the Reconstitution of IQAC and Criterion-wise List of Members for the AY 2016-17 :

IQAC Coordinator Dr. Manohar S. Joishi Kumble placed the reconstituted composition of IQAC for the academic year 2016-17 evolving change in the co-opted members. It was resolved to have an additional IQAC Coordinator. Hence, Mrs. Premalatha V., was nominated for the same who will coordinate along with Dr. Manohar S. Joishi Kumble. Further, with the felt need it was resolved to assign Heads for each of the 7 criterions. The revised list comprising of criterion-wise members too was read out and assigned to the concerned. The same was ratified. It was informed that it will be notified to all.

4. Ratify the academic and administrative responsibilities of the staff for the AY 2016-17 :

As per the list notified earlier, no request for any change was received. Therefore, list of academic and administrative responsibilities assigned to the staff members for the academic year 2016-17 was confirmed and ratified.

5. Preparation of Institutional Academic Calendar for the AY 2016-17 :

IQAC Coordinator Dr. Manohar S. Joishi Kumble updated the members that as informed earlier, the draft of Institutional Academic Calendar for the academic year 2016-17 has been prepared considering the inputs received from all the Departments, EC / CC Associations and other committees. The same was placed before the members for suggestions. On its review, the same was confirmed by the members. Accordingly it was resolved to forward the same to the Handbook and Calendar Committee to incorporate the same and do the needful. Further, the Principal Dr. K. V. Malini directed the Heads of Departments to prepare Departmental Calendar in line with the Institutional Academic Calendar and chalk their action plans for the academic year.

6. Confirm the Action Plan and Quality enhancement initiatives for the AY 2016-17 :

IQAC Coordinator Dr. Manohar S. Joishi Kumble placed the proposed Action Plan and Quality enhancement initiatives proposed for the academic year 2016-17. Suggestions from the members were sought and considered. It was resolved to confirm the same and directed to work in tune towards the accomplishment of the same.

7. Propose and confirm the list of Add-on / Certificate Courses for the AY 2016-17 :

The members were called upon to propose Add-on / Certificate Courses that can be offered to the students during the said year. Suggestions were received in this regard and the list was prepared. Further, upon finalizing the list, Principal Dr. K. V. Malini directed the concerned to plan and submit its complete proposal to the IQAC within a week.

8. Schedule of Orientation Programme for the first year students :

It was resolved that the Institutional Orientation Programme for the first year students will be held on July 01, 2016 at T. V. Raman Pai Convention Centre, Mangaluru at 9:30 AM. Further, the Student Welfare Officers shall coordinate with all the necessary arrangements. Academic Class Advisors shall assist and other staff members shall be present for the same.

9. Proposal for revision of guidelines for Renewal of Admissions :

Based on the feedback and suggestions received a need was felt for revising the guidelines to the effect by simplifying the formalities pertaining to renewal of students' admission to second and final years respectively. Hence, in this direction, it was resolved that the formalities of the same for second and final year students shall be followed-up by the concerned Academic Class Advisors without inconveniencing the parents. Only where the student has certain issues, the approval from respective Head of the Department shall be sought.

10. Finalize the revised proforma of Teacher's Work Diary :

Based on the suggestions received, it was resolved to revise the proforma of Teacher's Work Diary including Lesson Plan and Monthly Monitoring Sheets.

11. Any other matter with the permission of the Chair :

- i. As an initiative towards promoting human values and professional ethics amongst the students, it was resolved to organize a seminar on "Personal Ethics among Students" in the month of July 2016.
- ii. It was resolved that the annual Fests i.e., both Commerce & Management and Science & IT Fests shall be organized simultaneously in the college campus itself as two-day Fest.
- iii. Principal Dr. K.V. Malini directed that as per the University guidelines, maintaining 75% of attendance by students in every subject should be strongly insisted upon by every faculty and Academic Class Advisors in particular.
- iv. Instilling discipline among the students and seeking compliance to Institutional Code of Conduct should be consistently insisted upon as it is the collective responsibility of all the faculty members.
- v. It was resolved to strengthen student mentoring.
- vi. A need for the following was expressed :
 - Having a roof covering at the main entrance of the college.
 - Making a provision to facilitate barrier-free communication and interaction in the Office counters.

Principal Dr. K. V. Malini informed that the proposal for the same will be placed before the Governing Council for consideration.

Assuring the best, the meet concluded with a vote of thanks to the Chair.


Dr. Manohar S. Joishi Kumble

Mrs. Premalatha V.

Co-ordinator

Internal Quality Assurance Cell

CANARA COLLEGE

Mangaluru - 575 002




Dr. K. V. Malini

Principal & Chairman

Principal

Canara College

Mangaluru



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

August 13, 2016

MEETING NOTICE

Dear Sir / Madam,

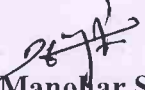
Subject : Regarding Notice to IQAC Meeting – August 2016.

With reference to the subject cited above, a meeting of the IQAC will be convened on Friday, August 19, 2016 at 3:30 PM in the College Seminar Hall. Kindly make it convenient to attend the same. Agenda for the meet is herewith stated below.

Looking forward to your presence and participation.

Thank you!

With Regards,



Dr. Manohar S. Joishi Kumble

Mrs. Premalatha V.

**IQAC Coordinators
Co-ordinator**

**Internal Quality Assurance Cell
CANARA COLLEGE
Mangaluru - 575 003**




Dr. K. V. Malini
Principal and Chairman
**Principal
Canara College
Mangaluru**

P. S. : Meeting Agenda

1. Read and confirm the minutes of last meeting held on June 06, 2016 and review the ATR.
2. Report on college development activities for the period June-August 2016.
3. Release of "Kamadhenu" – IQAC Bulletin 2015-16, Even Semester Issue.
4. Apprise the Action Plan and Quality enhancement initiatives of the IQAC.
5. Review of University Examination Results of Even Semester April / May 2016.
6. Review of Feedback on the outcome of III Cycle NAAC A & A held in March 2016.
7. Feedback and suggestions by the members for quality enhancement.
8. Any other matter with the permission of the Chair.

Copy to :

1. Mrs. Sandhya B., Head, Criterion I
2. Mrs. Shanthi Roche, Head, Criterion II
3. Mrs. Seema Prabhu S., Head, Criterion III
4. Mr. Ignatius Navil Noronha, Head, Criterion IV
5. Dr. Asha Kiran Pakkala, Head, Criterion V
6. Mrs. Dejamma A., Head, Criterion VI
7. Ms. Sandhya Bhandary, Head, Criterion VII
8. Dr. Bhuvana Ramachandran, Secretary, Staff Welfare Association

9. Mr. Sridhar Prabhu, First Div. Clerk, Administrative Staff, Member
10. Mr. M. Ranganath Bhat, Hon. Secretary, C.H.S. Association, Management Nominee
11. Mr. Maroor Sudhir Pai, Correspondent, Canara College, Management Nominee
12. Dr. G. G. Prabhu, Educationist, Member
13. Mr. Praveen Prabhu, Industry Representative, Member
14. Mr. Gururaj Shet, President, Canara College Alumni Association, Member
15. Mr. Venkatesh Bhat, President, Parent Teachers' Association
16. Mr. Suhan, President, Students' Council

Principal
Canara College
Mangaluru



Co-ordinator
Internal Quality Assurance Cell
CANARA COLLEGE
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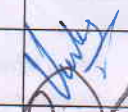
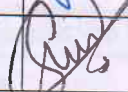
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting of the IQAC 2016-17

Record of Attendees of the Meet

Date of the Meeting	August 19, 2016
Time of the Meeting	3:30 PM
Venue of the Meeting	College Seminar Hall


Sl. No.	Name of the Member	Designation	Signature
1.	Dr. K. V. Malini Principal	Chairman	<i>Malini</i>
2.	Dr. Manohar S. Joishi Kumble Assoc. Professor & Head, Dept. of Botany	IQAC Coordinators	<i>Manohar S. Joishi Kumble</i>
3.	Mrs. Premalatha V. Asst. Professor & Head, Dept. of Mathematics		<i>Premalatha V.</i>
4.	Dr. Bhuvana Ramachandran Asst. Professor & Head, Dept. of English	Secretary Staff Welfare Association	<i>R. Bhuvana</i>
5.	Mrs. Sandhya B. Assoc. Professor & Head, Dept. of Chemistry	Head, Criterion I	<i>Sandhya B.</i>
6.	Mrs. Shanthi Roche Asst. Professor, Dept. of English	Head, Criterion II	<i>Shanthi Roche</i>
7.	Mrs. Seema Prabhu S. Asst. Professor, Dept. of Commerce	Head, Criterion III	<i>Seema Prabhu S.</i>
8.	Mr. Ignatius Navil Noronha Asst. Professor & Head, Dept. of Commerce	Head, Criterion IV	<i>Ignatius Navil Noronha</i>
9.	Dr. Asha Kiran Pakkala Asst. Professor & Head, Dept. of Physics	Head, Criterion V	<i>Asha Kiran Pakkala</i>
10.	Mrs. Dejjamma A. Asst. Professor, Dept. of Commerce	Head, Criterion VI	<i>Dejjamma A.</i>
11.	Ms. Sandhya Bhandary Asst. Professor, Dept. of Business Management	Head, Criterion VII	<i>Sandhya Bhandary</i>
12.	Mr. Sridhar Prabhu First Div. Clerk	Administrative Staff	<i>Sridhar Prabhu</i>
13.	Mr. M. Ranganath Bhat Hon. Secretary, C.H.S. Association	Management Nominee	<i>M. Ranganath Bhat</i>
14.	Mr. Maroor Sudhir Pai Correspondent, Canara College	Management Nominee	<i>Maroor Sudhir Pai</i>
15.	Dr. G. G. Prabhu Educationist	Educational Expert	<i>G. G. Prabhu</i>
16.	Mr. Praveen Prabhu Proprietor, Brand Mango Creations LLP	Industry Representative	<i>Praveen Prabhu</i>
17.	Mr. Gururaj Shet President, Canara College Alumni Association	Alumni Member	<i>Gururaj Shet</i>

Sl. No.	Name of the Member	Designation	Signature
18.	Mr. Venkatesh Bhat President, Parent Teachers' Association	Parent Representative	
19.	Mr. Suhan - III B. Com. President, Students' Council	Student Representative	


Dr. Manohar S. Joishi Kumble
Mrs. Premalatha V.
 IQAC Coordinators
Co-ordinator
Internal Quality Assurance Cell
CANARA COLLEGE
Mangaluru - 575 003

Premalatha V.




Dr. K. V. Malini
 Principal & Chairman
Principal
Canara College
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Meeting of IQAC, August 2016

Date : Friday, August 19, 2016

Time : 3:30 PM

Venue : College Seminar Hall

A meeting of the Internal Quality Assurance Cell (IQAC) was convened on Friday, August 19, 2016 at 3:30 PM in the College Seminar Hall. The Hon. Secretary Mr. M. Ranganath Bhat chaired the meeting.

Agenda of the Meeting :

1. Read and confirm the minutes of last meeting held on June 06, 2016 and review the ATR.
2. Report on college development activities for the period June-August 2016.
3. Release of “Kamadhenu” – IQAC Bulletin 2015-16, Even Semester Issue.
4. Apprise the Action Plan and Quality enhancement initiatives of the IQAC.
5. Review of University Examination Results of Even Semester April / May 2016.
6. Review of Feedback on the outcome of III Cycle NAAC A & A held in March 2016.
7. Feedback and suggestions by the members for quality enhancement.
8. Any other matter with the permission of the Chair.

Attendees of the Meet :

The following members were present for the meet :

1. Dr. K. V. Malini, Principal and Chairman
2. Dr. Manohar S. Joishi Kumble, IQAC Coordinator
3. Mrs. Premalatha V., IQAC Coordinator
4. Mrs. Sandhya B., Head, Criterion I
5. Mrs. Shanthi Roche, Head, Criterion II
6. Mrs. Seema Prabhu S., Head, Criterion III
7. Mr. Ignatius Navil Noronha, Head, Criterion IV
8. Dr. Asha Kiran Pakkala, Head, Criterion V
9. Mrs. Dejjamma A., Head, Criterion VI
10. Ms. Sandhya Bhandary, Head, Criterion VII
11. Dr. Bhuvana Ramachandran, Secretary, Staff Welfare Association
12. Mr. Sridhar Prabhu, First Div. Clerk, Administrative Staff, Member
13. Mr. M. Ranganath Bhat, Hon. Secretary, C.H.S. Association, Management Nominee
14. Mr. Maroor Sudhir Pai, Correspondent, Canara College, Management Nominee
15. Dr. G. G. Prabhu, Educationist, Member
16. Mr. Praveen Prabhu, Industry Representative, Member
17. Mr. Gururaj Shet, President, Canara College Alumni Association, Member
18. Mr. Venkatesh Bhat, President, Parent Teachers' Association
19. Mr. Suhan, President, Students' Council

Absentees for the Meet :

---Nil---

Proceedings of the Meet :

At the outset, Principal Dr. K. V. Malini extended warm greetings and a cheerful welcome to all the members. A word of special welcome was accorded to the newly nominated stakeholder members. The business of the meeting then started, by taking each agenda for consideration.

1. Read and confirm the minutes of last meeting held on June 06, 2016 and review the ATR :

IQAC Coordinator Dr. Manohar S. Joishi Kumble read the minutes of last meeting held on Monday, June 06, 2016. The same were confirmed and ratified by the members. Action Taken for the same was also shared with the members.

2. Report on college development activities for the period June-August 2016 :

IQAC Coordinator and Student Welfare Officer Mrs. Premalatha V., presented a report on college development activities for the period June-August 2016. The members noted the same and appreciated the progress made during the said period.

3. Release of “Kamadhenu” – The IQAC Bulletin 2015-16, Even Semester Issue :

Hon. Secretary Mr. M. Ranganath Bhat released “Kamadhenu” – The IQAC Bulletin 2015-16, Even Semester Issue. He also expressed his appreciations for the same.

4. Apprise the Action Plan and Quality enhancement initiatives of the IQAC :

IQAC Coordinator Dr. Manohar S. Joishi Kumble apprised the Action Plan for the academic year 2016-17 and Quality enhancement initiatives undertaken by the IQAC during the said period. The members took note of the same and appreciated for the same.

5. Review of University Examination Results of Even Semester April / May 2016.

Principal Dr. K. V. Malini apprised the programme-wise results of University Examination of even semester held in April / May 2016. The members took note of the same.

6. Review of Feedback on the outcome of III Cycle NAAC A & A held in March 2016 :

Principal Dr. K. V. Malini shared with the members that the Institution witnessed the much awaited III Cycle NAAC Peer Team Visit that was held on March 17-19, 2016. The three-day visit was indeed a learning experience to all. Through the interactions and observations made by the Peer team it has certainly drew our responsiveness to specific areas that require special focus to improve upon. Further, she said that the college has been re-accredited with ‘B’ Grade, securing 2.62 CGPA out of 4. The validity of III Cycle NAAC A & A will be valid for five years upto March 28, 2021.

IQAC and NAAC Steering Coordinator Dr. Manohar S. Joishi Kumble shared the important recommendations suggested by NAAC Peer Team for quality enhancement of the Institution.

7. Feedback and suggestions by the members for quality enhancement :

- Dr. G. G. Prabhu, Educationist & Member, cheered the Institution for having successfully undergone the Third Cycle of NAAC A & A process. He called upon for a genuine need to undertake an introspection based on the observations and recommendations suggested by the Peer Team Members. Institution needs to work strongly on the areas where there is wide opportunity to improve on. The IQAC perhaps has to synergize and strategize in this regard.
- Mr. Praveen Prabhu, Industry Representative & Member while sharing his views he said – “It’s my privilege for have been nominated to be the part of IQAC and thereby contribute to the enhancement of quality in the system.

- Mr. Gururaj Shet, President, Canara College Alumni Association appreciated for the efforts put in by the Institution in successfully going through the three-day NAAC onsite visit. He further added the IQAC shall collectively identify the areas of priorities and develop an appropriate framework for channelizing the same.

8. Any other matter with the permission of the Chair :

There was no other matter to discuss.

Principal Dr. K. V. Malini acknowledged all the stakeholders for their continuous support extended for the successful completion of III Cycle NAAC A & A process. Also she added that we look forward for the valuable suggestions and continued cooperation and support in all our future endeavors too.

Hon. Secretary Mr. M. Ranganath Bhat while congratulating for the smooth sailing and successful completion of the A & A process remarked – “With determined effort and commitment we can accomplish the best. The journey of quality is an ongoing continuous process which expects consistency. By analyzing and working on the areas that calls upon attention, we can certainly explore new avenues and take innovative initiatives to see the Institute reaching to newer and higher heights.”

Assuring the best, the meet concluded with a vote of thanks to the Chair.

Dr. Manohar S. Joishi Kumble
Dr. Manohar S. Joishi Kumble
Mrs. Premalatha V.
 IQAC Coordinators
Co-ordinator
 Internal Quality Assurance Cell
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Mangaluru - 575 003



Dr. K. V. Malini
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

December 14, 2016

MEETING NOTICE

Dear Sir / Madam,


Subject : Regarding Notice to IQAC Meeting – December 2016.

With reference to the subject cited above, a meeting of the IQAC will be convened on Monday, December 19, 2016 at 4:00 PM in the Office of IQAC. Kindly make it convenient to attend the same. Agenda for the meet is herewith stated below.

Looking forward to your presence and participation.

Thank you!

With Regards,


Dr. Manohar S. Joishi Kumble

Mrs. Premalatha V.

**IQAC Coordinators
Co-ordinator**

**Quality Assurance Cell
CANARA COLLEGE
Mangaluru - 575 003**

Premalatha V





Dr. K. V. Malini

Principal and Chairman

**Principal
Canara College
Mangaluru**

P. S. : Meeting Agenda

1. Read and confirm the minutes of last meeting held on August 19, 2016 and review the ATR.
2. Confirm the Action Plan for the Even Semester 2016-2017.
3. Schedule the dates of Annual Flagship Events 2017.
4. Proposal for organizing UGC Sponsored National Conference by CASCMA.
5. Proposal for revision of Annual Performance-Based Self-Appraisal Form for Teaching Faculty.
6. Any other matter with the permission of the Chair.

Copy to :

1. Mrs. Sandhya B., Head, Criterion I
2. Mrs. Shanthi Roche, Head, Criterion II
3. Mrs. Seema Prabhu S., Head, Criterion III
4. Mr. Ignatius Navil Noronha, Head, Criterion IV
5. Dr. Asha Kiran Pakkala, Head, Criterion V
6. Mrs. Dejamma A., Head, Criterion VI
7. Ms. Sandhya Bhandary, Head, Criterion VII
8. Dr. Bhuvana Ramachandran, Secretary, Staff Welfare Association
9. Mr. Sridhar Prabhu, First Div. Clerk, Administrative Staff



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Web : www.canaracollege.com

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting of the IQAC 2016-17

Record of Attendees of the Meet

Date of the Meeting	December 19, 2016
Time of the Meeting	4:00 PM
Venue of the Meeting	Office of IQAC

Sl. No.	Name of the Member	Designation	Signature
1.	Dr. K. V. Malini Principal	Chairman	<i>Malini</i>
2.	Dr. Manohar S. Joishi Kumble Assoc. Professor & Head, Dept. of Botany	IQAC Coordinators	<i>Manohar S. Joishi Kumble</i>
3.	Mrs. Premalatha V. Asst. Professor & Head, Dept. of Mathematics		<i>Premalatha V.</i>
4.	Dr. Bhuvana Ramachandran Asst. Professor & Head, Dept. of English	Secretary Staff Welfare Association	<i>R. Bhuvana</i>
5.	Mrs. Sandhya B. Assoc. Professor & Head, Dept. of Chemistry	Head, Criterion I	<i>Sandhya B.</i>
6.	Mrs. Shanthi Roche Asst. Professor, Dept. of English	Head, Criterion II	<i>Shanthi Roche</i>
7.	Mrs. Seema Prabhu S. Asst. Professor, Dept. of Commerce	Head, Criterion III	<i>Seema Prabhu S.</i>
8.	Mr. Ignatius Navil Noronha Asst. Professor & Head, Dept. of Commerce	Head, Criterion IV	<i>Ignatius Navil Noronha</i>
9.	Dr. Asha Kiran Pakkala Asst. Professor & Head, Dept. of Physics	Head, Criterion V	<i>Asha Kiran Pakkala</i>
10.	Mrs. Dejamma A. Asst. Professor, Dept. of Commerce	Head, Criterion VI	<i>Dejamma A.</i>
11.	Ms. Sandhya Bhandary Asst. Professor, Dept. of Business Management	Head, Criterion VII	<i>Sandhya Bhandary</i>
12.	Mr. Sridhar Prabhu First Div. Clerk	Administrative Staff	<i>Sridhar Prabhu</i>

Manohar S. Joishi Kumble
Dr. Manohar S. Joishi Kumble

Mrs. Premalatha V.

IQAC Coordinators

Co-ordinator

Internal Quality Assurance Cell

CANARA COLLEGE

Mangaluru - 575 003



Dr. K. V. Malini
Dr. K. V. Malini
Principal & Chairman

Principal
Canara College
Mangaluru



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Meeting of IQAC, December 2016

Date : Monday, December 19, 2016

Time : 4:00 PM

Venue : Office of IQAC

A meeting of the Internal Quality Assurance Cell (IQAC) was convened on Monday, December 19, 2016 at 4:00 PM in the Office of IQAC. The Principal and Chairman Dr. K. V. Malini chaired the meeting.

Agenda of the Meeting :

1. Read and confirm the minutes of last meeting held on August 19, 2016 and review the ATR.
2. Confirm the Action Plan for the Even Semester 2016-2017.
3. Schedule the dates of Annual Flagship Events 2017.
4. Proposal for organizing UGC Sponsored National Conference by CASCMA.
5. Proposal for revision of Annual Performance-Based Self-Appraisal Form for Teaching Faculty.
6. Any other matter with the permission of the Chair.

Attendees of the Meet :

The following members were present for the meet :

1. Dr. K. V. Malini, Principal and Chairman
2. Dr. Manohar S. Joishi Kumble, IQAC Coordinator
3. Mrs. Premalatha V., IQAC Coordinator
4. Mrs. Sandhya B., Head, Criterion I
5. Mrs. Shanthi Roche, Head, Criterion II
6. Mrs. Seema Prabhu S., Head, Criterion III
7. Mr. Ignatius Navil Noronha, Head, Criterion IV
8. Dr. Asha Kiran Pakkala, Head, Criterion V
9. Mrs. Dejjamma A., Head, Criterion VI
10. Ms. Sandhya Bhandary, Head, Criterion VII
11. Dr. Bhuvana Ramachandran, Secretary, Staff Welfare Association
12. Mr. Sridhar Prabhu, First Div. Clerk, Administrative Staff

Absentees for the Meet :

---Nil---

Proceedings of the Meet :

IQAC Coordinator Dr. Manohar S. Joishi Kumble welcomed all the members. The business of the meeting then started, by taking each agenda for consideration.

1. Read and confirm the minutes of last meeting held on August 19, 2016 and review the ATR :

IQAC Coordinator Dr. Manohar S. Joishi Kumble read the minutes of last meeting held on Friday, August 19, 2016. The same were confirmed and ratified by the members. Action Taken for the same was also shared with the members.

2. Confirm the Action Plan for the Even Semester 2016-2017 :

IQAC Coordinator and Student Welfare Officer Mrs. Premalatha V., updated the members with the Action Plan chalked out for the even semester 2017. The same were discussed and confirmed by the members.

3. Schedule the dates of Annual Flagship Events 2017 :

After evolving discussion with the members, the dates of annual flagship events of the college were scheduled as below.

Sl. No.	Events / Competitions	Date
1.	ANVESHAN 2017 : Two-day National Level Inter-collegiate Commerce & Management and Science & IT Fest	January 09 & 10, 2017
2.	SRUJANA 2017 : One-day University Level Inter-collegiate NSS Fest	January 12, 2017
3.	Union Day and College Day Celebrations 2017	January 13, 2017

4. Proposal for organizing UGC Sponsored National Conference by CASCMA :

IQAC Coordinator Dr. Manohar S. Joishi Kumble placed the proposal received from the Centre for Advanced Studies in Commerce and Management (CASCMA) for organizing Two-day UGC Sponsored National Conference on the theme "Digital India – Prospering India" scheduled on January 27 & 28, 2017. Considering the relevancy of theme and initiative of the Centre it was resolved to organize the same.

5. Proposal for revision of Annual Performance-Based Self-Appraisal Form for Teaching Faculty :

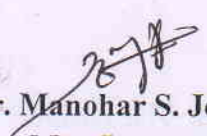
IQAC Coordinator Dr. Manohar S. Joishi Kumble placed the need for revising Annual Performance-Based Self-Appraisal Form for Teaching Faculty. Suggestions were sought from the members in this regard. Considering the same, it was discussed and resolved to incorporate necessary changes and revise the proforma.

6. Any other matter with the permission of the Chair :

The following other matters were discussed :

- It was resolved that the conveners of Annual Flagship / Special events shall forward their budget for approval at the earliest.
- As an initiative towards promoting the Digital India Campaign it was resolved that Vittiya Saksharta Abhiyan (VISAKA) : Digital India Campaign will be undertaken on the College Campus and also at the adopted village in the month January 2017.

Assuring the best, the meet concluded with a vote of thanks to the Chair.


Dr. Manohar S. Joishi Kumble

Mrs. Premalatha V.

IQAC Coordinators

Co-ordinator
Internal Quality Assurance Cell
CANARA COLLEGE
Mangaluru - 575 003




Dr. K. V. Malini

Principal & Chairman

Principal
Canara College
Mangaluru



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

February 11, 2017

MEETING NOTICE

Dear Sir / Madam,


Subject : Regarding Notice to IQAC Meeting – February 2017.

With reference to the subject cited above, a meeting of the IQAC will be convened on Friday, February 17, 2017 at 4:00 PM in the College Seminar Hall. Kindly make it convenient to attend the same. Agenda for the meet is herewith stated below.

Looking forward to your presence and participation.

Thank you!

With Regards,


Dr. Manohar S. Joishi Kumble

Mrs. Premalatha V.

IQAC Coordinators

Co-ordinator

Quality Assurance Cell

CANARA COLLEGE

Mangaluru - 575 003

P. S. : Meeting Agenda





Dr. K. V. Malini

Principal and Chairman

Principal

Canara College

Mangaluru

1. Read and confirm the minutes of last meeting held on August 19, 2016 and review the ATR.
2. Report on college development activities for the period September-February 2016-17.
3. Release of "Kamadhenu" – IQAC Bulletin 2016-17, Odd Semester Issue.
4. Apprise the Quality enhancement initiatives of the IQAC.
5. Review of University Examination Results of Odd Semester Oct. / Nov. 2016.
6. Review of Stakeholders Feedback on Curriculum.
7. Feedback and suggestions by the members for quality enhancement.
8. Any other matter with the permission of the Chair.

Copy to :

1. Mrs. Sandhya B., Head, Criterion I
2. Mrs. Shanthi Roche, Head, Criterion II
3. Mrs. Seema Prabhu S., Head, Criterion III
4. Mr. Ignatius Navil Noronha, Head, Criterion IV
5. Dr. Asha Kiran Pakkala, Head, Criterion V
6. Mrs. Dejjamma A., Head, Criterion VI
7. Ms. Sandhya Bhandary, Head, Criterion VII
8. Dr. Bhuvana Ramachandran, Secretary, Staff Welfare Association



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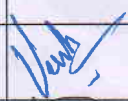

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting of the IQAC 2016-17

Record of Attendees of the Meet

Date of the Meeting	February 17, 2017
Time of the Meeting	4:00 PM
Venue of the Meeting	College Seminar Hall

Sl. No.	Name of the Member	Designation	Signature
1.	Dr. K. V. Malini Principal	Chairman	<i>Malini</i>
2.	Dr. Manohar S. Joishi Kumble Assoc. Professor & Head, Dept. of Botany	IQAC Coordinators	<i>Manohar S. Joishi Kumble</i>
3.	Mrs. Premalatha V. Asst. Professor & Head, Dept. of Mathematics		<i>Premalatha V.</i>
4.	Dr. Bhuvana Ramachandran Asst. Professor & Head, Dept. of English	Secretary Staff Welfare Association	<i>Bhuvana</i>
5.	Mrs. Sandhya B. Assoc. Professor & Head, Dept. of Chemistry	Head, Criterion I	<i>Sandhya B.</i>
6.	Mrs. Shanthi Roche Asst. Professor, Dept. of English	Head, Criterion II	<i>Shanthi Roche</i>
7.	Mrs. Seema Prabhu S. Asst. Professor, Dept. of Commerce	Head, Criterion III	<i>Seema Prabhu S.</i>
8.	Mr. Ignatius Navil Noronha Asst. Professor & Head, Dept. of Commerce	Head, Criterion IV	<i>Ignatius Navil Noronha</i>
9.	Dr. Asha Kiran Pakkala Asst. Professor & Head, Dept. of Physics	Head, Criterion V	<i>Asha Kiran</i>
10.	Mrs. Dejjamma A. Asst. Professor, Dept. of Commerce	Head, Criterion VI	<i>Dejjamma A.</i>
11.	Ms. Sandhya Bhandary Asst. Professor, Dept. of Business Management	Head, Criterion VII	<i>Sandhya Bhandary</i>
12.	Mr. Sridhar Prabhu First Div. Clerk	Administrative Staff	<i>Sridhar Prabhu</i>
13.	Mr. M. Ranganath Bhat Hon. Secretary, C.H.S. Association	Management Nominee	ABSENT
14.	Mr. Maroor Sudhir Pai Correspondent, Canara College	Management Nominee	<i>Maroor Sudhir Pai</i>
15.	Dr. G. G. Prabhu Educationist	Educational Expert	<i>G. G. Prabhu</i>
16.	Mr. Praveen Prabhu Proprietor, Brand Mango Creations LLP	Industry Representative	<i>Praveen Prabhu</i>
17.	Mr. Gururaj Shet President, Canara College Alumni Association	Alumni Member	<i>Gururaj Shet</i>

Sl. No.	Name of the Member	Designation	Signature
18.	Mr. Venkatesh Bhat President, Parent Teachers' Association	Parent Representative	
19.	Mr. Suhan – III B. Com. President, Students' Council	Student Representative	

24/11
Dr. Manohar S. Joishi Kumble

Mrs. Premalatha V.

IQAC Coordinators

Co-ordinator

Quality Assurance Cell

ANARA COLLEGE

Mangaluru - 575 003



Malini
Dr. K. V. Malini

Principal & Chairman

Principal

Canara College

Mangaluru



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the Meeting of IQAC, February 2017

Date : Friday, February 17, 2017

Time : 4:00 PM

Venue : College Seminar Hall

A meeting of the Internal Quality Assurance Cell (IQAC) was convened on Friday, February 17, 2017 at 4:00 PM in the College Seminar Hall. The Correspondent Mr. Maroor Sudhir Pai chaired the meeting.

Agenda of the Meeting :

1. Read and confirm the minutes of last meeting held on August 19, 2016 and review the ATR.
2. Report on college development activities for the period September-February 2016-17.
3. Release of "Kamadhenu" – IQAC Bulletin 2016-17, Odd Semester Issue.
4. Apprise the Quality enhancement initiatives of the IQAC.
5. Review of University Examination Results of Odd Semester Oct. / Nov. 2016.
6. Review of Stakeholders Feedback on Curriculum.
7. Feedback and suggestions by the members for quality enhancement.
8. Any other matter with the permission of the Chair.

Attendees of the Meet :

The following members were present for the meet :

1. Dr. K. V. Malini, Principal and Chairman
2. Dr. Manohar S. Joishi Kumble, IQAC Coordinator
3. Mrs. Premalatha V., IQAC Coordinator
4. Mrs. Sandhya B., Head, Criterion I
5. Mrs. Shanthi Roche, Head, Criterion II
6. Mrs. Seema Prabhu S., Head, Criterion III
7. Mr. Ignatius Navil Noronha, Head, Criterion IV
8. Dr. Asha Kiran Pakkala, Head, Criterion V
9. Mrs. Dejjamma A., Head, Criterion VI
10. Ms. Sandhya Bhandary, Head, Criterion VII
11. Dr. Bhuvana Ramachandran, Secretary, Staff Welfare Association
12. Mr. Sridhar Prabhu, First Div. Clerk, Administrative Staff
13. Mr. Maroor Sudhir Pai, Correspondent, Canara College, Management Nominee
14. Dr. G. G. Prabhu, Educationist
15. Mr. Praveen Prabhu, Industry Representative
16. Mr. Gururaj Shet, President, Canara College Alumni Association
17. Mr. Venkatesh Bhat, President, Parent Teachers' Association
18. Mr. Suhan, President, Students' Council

Absentees for the Meet :

1. Mr. M. Ranganath Bhat, Hon. Secretary, C.H.S. Association, Management Nominee

Proceedings of the Meet :

At the outset, Principal Dr. K. V. Malini extended warm greetings and a cheerful welcome to all the members. The business of the meeting then started, by taking each agenda for consideration.

- 1. Read and confirm the minutes of last meeting held on August 19, 2016 and review the ATR :**
IQAC Coordinator Dr. Manohar S. Joishi Kumble read the minutes of last meeting held on Friday, August 19, 2016 (i.e., meeting of IQAC with the all the stakeholders). The same were confirmed and ratified by the members. Action Taken for the same was also shared with the members.
- 2. Report on college development activities for the period September-February 2016-17 :**
IQAC Coordinator and Student Welfare Officer Mrs. Premalatha V., presented a report on college development activities for the period September 2016 - February 2017 as on date. The members noted the same and appreciated the development initiatives undertaken during the said period.
- 3. Release of "Kamadhenu" – IQAC Bulletin 2016-17, Odd Semester Issue :**
Correspondent Mr. Maroor Sudhir Pai released "Kamadhenu" – The IQAC Bulletin 2016-17, Odd Semester Issue. He also expressed his appreciations for the same.
- 4. Apprise the Quality enhancement initiatives of the IQAC :**
IQAC Coordinator Dr. Manohar S. Joishi Kumble updated the members about the Action Plan chalked out for the even semester and Quality enhancement initiatives undertaken by the IQAC during the said period. The members took note of the same and appreciated for the same.
- 5. Review of University Examination Results of Odd Semester Oct. / Nov. 2016 :**
Principal Dr. K. V. Malini appraised the programme-wise results of University Examination of odd semester held in Oct. / Nov. 2016. The members took note of the same.
- 6. Review of Stakeholders Feedback on Curriculum :**
Mrs. Sandhya B., Head, Criterion I, placed the analyzed report of feedback on curriculum collected from various stakeholders viz., Students, Teachers, Employers, Parents and Alumni. She also narrated the mechanism involved in the process of collecting and analyzing the same. Outcome of the feedback was shared. Suggestions were also sought from the esteemed members. The same were noted and action to be taken was suggested.
- 7. Feedback and suggestions by the members for quality enhancement :**
 - Dr. G. G. Prabhu, Educationist & Member, in view of feedback collection and analysis, he suggested doing the same through online mode. This will reduce the excessive utilization of paper as against the conventional method and also contribute towards green initiative. However, it requires proper planning, drawing out an appropriate framework, a team to work on it and a pilot study to examine its effectiveness. This will certainly make the collection and analysis process comparatively easier, less cumbersome, more accurate and systematic.
 - Mr. Venkatesh Bhat, President, Parent Teachers' Association suggested to enhance practical exposure of the students through increased hands-on experiences and practices.
- 8. Any other matter with the permission of the Chair :**
There was no other matter to discuss.

Principal Dr. K. V. Malini thanked the esteemed members for their valuable suggestions and assured that it will be worked upon in the days to come.

Correspondent Mr. Maroor Sudhir Pai on appraising the activities and initiatives undertaken by the college towards quality sustenance and enhancement, he said continuous feedback from the stakeholders' plays a vital role in ushering necessary change in the system. Therefore, I am sure that the IQAC will certainly think tank on it and strive to accomplish the same.

Assuring the best, the meet concluded with a vote of thanks to the Chair.

Dr. Manohar S. Joishi Kumble
Premalatha V.

Mrs. Premalatha V.

IQAC Coordinators

Co-ordinator

Internal Quality Assurance Cell

CANARA COLLEGE

Mangaluru - 575 003



Dr. K. V. Malini

Dr. K. V. Malini

Principal & Chairman

Principal

Canara College

Mangaluru