



## Yearly Status Report - 2015-2016

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	CANARA COLLEGE
Name of the head of the Institution	Dr. K V Malini
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08242492366
Mobile no.	9901330497
Registered Email	kvmalini@yahoo.com
Alternate Email	cnrcollege@yahoo.co.in
Address	Canara College, Mahatma Gandhi Road, Kodialbail
City/Town	Mangaluru
State/UT	Karnataka
Pincode	575003

<b>2. Institutional Status</b>	
Affiliated / Constituent	<b>Affiliated</b>
Type of Institution	<b>Co-education</b>
Location	<b>Urban</b>
Financial Status	<b>Self financed and grant-in-aid</b>
Name of the IQAC co-ordinator/Director	<b>Dr. Manohara S Joishi Kumble</b>
Phone no/Alternate Phone no.	<b>08242215010</b>
Mobile no.	<b>9481765790</b>
Registered Email	<b>msjoishi9927@gmail.com</b>
Alternate Email	<b>cnrcollege@yahoo.co.in</b>

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.canaracollege.com/wp-content/uploads/2020/09/AQAR-2015-16.pdf">https://www.canaracollege.com/wp-content/uploads/2020/09/AQAR-2015-16.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	<b>Yes</b>
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://www.canaracollege.com/wp-content/uploads/2020/09/Calender-15-16.pdf">https://www.canaracollege.com/wp-content/uploads/2020/09/Calender-15-16.pdf</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
<b>3</b>	<b>B</b>	<b>2.62</b>	<b>2016</b>	<b>29-Mar-2016</b>	<b>28-Mar-2021</b>

<b>6. Date of Establishment of IQAC</b>	<b>01-Jun-2004</b>
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**7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
<b>Training Session on Preparations for Onsite</b>	<b>08-Aug-2015 1</b>	<b>69</b>

NAAC Peer Team Visit		
Administrative Training Programme for Non-teaching staff on Microsoft Excel	13-Jun-2015 1	7
Moral Awareness Programme on Rescue from Evils of Society	19-Feb-2016 1	913
No Files Uploaded !!!		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Publication of Half Yearly IQAC Bulletin Kamadhenu Publication of Handbook for College Teachers to ensure standard compliance for documentary requirements Preparation of Institutional Academic Calendar 201516 Preparation for Third Cycle NAAC Assessment Accreditation

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
<b>No Data Entered/Not Applicable!!!</b>	
<a href="#">View File</a>	
<b>14. Whether AQAR was placed before statutory body ?</b>	No
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
Date of Visit	17-Mar-2016
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2016
Date of Submission	30-Jan-2016
<b>17. Does the Institution have Management Information System ?</b>	No

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has a well- organized system for curriculum planning, delivery and documentation. Curriculum is designed and shaped by the university and adopted in such a way that enables our students to excel in academics and achieve their learning goals and outcomes As per the University Academic Calendar, institution designs Academic Calendar based on which each department prepares the departmental calendar. An Academic time table is designed by the college Time-Table Committee for the different streams according to which regular class room teaching is carried out. The academic year begins with an orientation programme for the newly admitted students of all streams wherein details regarding the curricular, Co Curricular and Extra Curricular activities offered by the college, information regarding facilities and resources in the College are furnished to the students. Departmental meetings are convened to allocate the courses among the faculty members according to their interest and teaching experience. Lesson plan with learning objectives and learning outcomes is prepared by the faculty in the beginning of the academic year. Each faculty maintains academic work diary in which they record their weekly plan, daily activities , lectures conducted, periodic monitoring which ensures effective teaching learning execution. The effective implementation of the same is monitored by Heads of Departments., IQAC and the Principal. The Head of the Department periodically discuss and updates the Principal about the progress of teaching - learning in their respective departments. The bridge courses are conducted to bridge the knowledge gap and to keep them abreast with the

syllabus. The curriculum is delivered effectively with the blended approach through lectures, Power Point Presentation, group discussion, model banking, industrial visit, out-reach programmes etc. Apart from this, students are given printed study material. Documents like Internal exam records, CC&EC records, progress records, assignments, project works, attendance register, question banks etc. help in concrete documentation of curriculum. The college conducts unit test, assignments, the pre-semester exam, course related activities, viva voce which is fruitful to improve the quality of teaching and learning. Slow learners are given special attention through remedial coaching. Advanced learners are motivated to take part in seminars, paper presentation, fests, project work etc. and to assist the slow learners. Majority of faculty members have attended the National Seminars, Workshops and Symposiums on curriculum. The content, depth and relevance discussed in the workshops help the faculty in effective delivery of curriculum. The senior faculty members of our college also serve as the members of Board of Studies. They design syllabi and prepare question banks for various courses to enrich the knowledge of students and teachers. Our faculty also contributes to the curriculum by preparing question papers for university examination. The college has two study centers: Center for Advanced Studies in Commerce and Management, Center for Women and Gender Studies for the benefit of students. Curriculum development is to ensure that student receives integrated, coherent learning experiences that contribute towards their personal, academic, professional learning and development.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Certificate course on consumer education	NA	08/07/2015	30	NA	YES
Certificate course on Konkani Literature Appreciation	NA	10/07/2015	30	NA	YES
Certificate course on Finishing school program	NA	29/07/2015	30	NA	YES
Certificate course on Sanskrit speaking course	NA	27/08/2015	30	NA	YES
Add on course on HTML5 and CSS3	NA	22/07/2015	30	NA	YES
Certificate course on Tulu Lipi Literature	NA	15/07/2015	30	NA	YES

Certificate course on Drama theatre	NA	15/07/2015	30	NA	YES
Certificate course on Yakshagana	NA	15/07/2015	30	NA	YES
Certificate course on Drawing	NA	15/07/2015	30	NA	YES
Certificate course on Folk dance	NA	15/07/2015	30	NA	YES
Certificate course on Light Music	NA	15/07/2015	30	NA	YES
Add on Course on Soft Skills Development	NA	12/07/2015	30	YES	YES

## 1.2 – Academic Flexibility

### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	356	0

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA		1
BCA		41
BSc	BZC	39

MCom		51
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#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>Feedback system encompassing all the stakeholders including staff, students, alumni and parents, help to improve the quality of delivery system. It also helps in strengthening of academic infrastructure and effectiveness of teaching - learning environment. Curriculum feedback is obtained manually through a well- structured Questionnaire from all the stake holders annually. The feedback collected is analyzed statistically and data is compiled at Institutional level. The feedback regarding the curriculum is taken randomly from students which are analyzed at the Institutional level. On the basis of their suggestions, in order to enrich the curriculum delivery, various certificate courses, seminars, workshops, guest lectures are conducted. Students are also exposed to Field /Industrial visits to bridge the gap between academia and industry. This helps to make the study more practical and reduces the gap between theoretical knowledge and practical application of the same. Teachers' feedback regarding the curriculum is collected and analyzed at Departmental level. It is compiled and communicated verbally to the BOS members and syllabus revision committee members of the University during meetings. Feedback from Parents is collected every year personally in Parent-Teachers meetings. The feedback collected by the Alumni has further strengthened industry interaction/ visits and conduct of guest lectures. This has increased our students' awareness and helped in bridging the gap between campus and corporate. Thus feedback provides opportunity to students and other stakeholders to actively participate in the improvement of programmes of study. It thereby improves the quality of students learning experiences and also gives the Institution an opportunity to continuously improve their curriculum planning and delivery as per the expectations of the stakeholders.</p>

### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom		60	55	51
BSc	BZC	70	45	39
BSc	PCM	70	32	27
BSc	PMC	48	35	28
BCA		40	42	42

BBM		70	60	40
BCom		358	517	312
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	1457	98	53	4	0

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
57	30	5	4	0	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college adopts a mentoring system where each Teacher acts as Academic Advisor where he/she is in charge of 25 to 30 students. Each Academic advisor maintains 'Academic Class Advisor's Diary', which includes details of the student such as family history, financial status, academic performance, hobbies, achievements etc. Deeper study on these will help the mentor to act as a bridge between the students, institution and parents by involving themselves in following aspects

- Provide information, guidance and encouragement in academic and extra-curricular activities.
- Act as a counsellor to solve the student grievances.
- Monitor and guide the students in their work throughout the year.
- Consulting with the parents regarding the progress of the students regularly.
- Slow learners are identified and advised to have remedial classes.
- Keen observation of the mentees' performance.
- Communicating with fellow faculty and promoting mentees at the time of need.
- mentor/Advisor act as role models and facilitate leadership by developing interpersonal skills and helping students thrive in competitive environments.
- Identifying and recommending economically poor students for scholarships
- Encourage the students to try new techniques, widen their horizons and develop their skills.
- Each mentor/Advisor strives to prepare their mentees to transform them as civilized citizens.
- To bring out the hidden talents in the student and motivate, nurture and support them to compete in intra and inter collegiate competitions whenever the opportunities arise.
- Institution focuses on various gender sensitivity issues thereby enabling a safe, conducive and learning environment

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1555	57	1 : 27

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
57	57	0	2	10

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institute being an affiliated College to Mangalore University follows the guidelines issued by the University. • Information about the examination and evaluation process are informed to both the students and their parents during the admission interview and also during orientation programme conducted in the beginning of the academic year. It is also stated in the College Calendar which is individually made available to all the stakeholders concerned. • Academic Class Mentors and Course faculty also orient and constantly update the students about the continuous internal evaluation process including evaluation methods, scheme of evaluation, pattern of examination, etc... • To link the gap between subjects studied at Pre-university level and subjects they would be studying in Graduation, bridge courses are conducted for first semester classes according to the scheduled time table. • The test performance of the students will be updated to the parents on timely basis via SMS service. • The overall performance of the student's is continuously monitored by way of their class participation, performance in the internal tests, assignments, practical's, presentations, seminars, viva-voce, surprise class test, participation in curricular and co-curricular and extra-curricular activities. • Monitoring the slow learner and encouraging the advanced learners by reviewing their performance in the tests / examinations/ regular practical work. • Every faculty motivates the students for continuous improvement and holistic development through appraisal system. • The College strictly insists the students to regularly attend every classes. • Programme-wise and Course-wise result analysis is done to measure the performance of the students in their respective domain. The low performers were made to attend the remedial classes followed by remedial tests to see their improvement. • Re-test is conducted by the Examination Committee for the benefit of those students who remain absent for genuine reasons. All the above hands-on measures have significantly enhanced the examination results and academic excellence of the students.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institute has developed the academic teaching plans through a well-defined academic calendar.. This allows the teachers and the students to space out their teaching-learning and regular assessment of the same. ? The academic calendar of the Institution containing the teaching, learning and evaluation

schedule is prepared well in advance on the basis of the University calendar. ?

The Examination Committee outlines the tentative schedule for the conduct of internal examination. ? The tentative dates of activities of NSS, NCC, Sports, Social and Cultural programmes are scheduled. ? The faculty members prepare the lesson plan before the commencement of the semester, topics to be covered, evaluation process for each of the subject duly reviewed by the concerned HoD. It is then made available to the students. ? Time Table is prepared as per the number of credit hours for each subject mentioned in the syllabus prescribed by Mangalore University. ? Accordingly a definite schedule for all co-curricular and extra-curricular activities is prepared and followed. This would help the students to plan their academic and non-academic schedules appropriately. The above initiatives enables the Institute to streamline the processes in adherence to the academic calendar for the better and effective conduct of CIE.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.canaracollege.com/academics-resources/programmes/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.canaracollege.com/wp-content/uploads/2020/09/Student-Satisfaction-Survey-2015-16.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	University Grants Commission	2.1	0.4
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
UGC sponsored National Conference on "E waste Management - Challenges and Opportunities"	Department of Business Management	03/09/2015

UGC sponsored National Conference on "Micro Finance: Growth Engine for Rural Economy"	Centre for Advanced Studies in Commerce and Management	29/01/2016
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### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
No file uploaded.				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
<b>No Data Entered/Not Applicable !!!</b>		

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Mathematics	1	0.5
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self	Institutional affiliation as mentioned in
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citation the publication

No Data Entered/Not Applicable !!!

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	33	12	18
Presented papers	0	18	2	0
Resource persons	0	0	0	4

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry	Duration From	Duration To	Participant
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		/research lab with contact details			
Partnering Associate to National Conference	Academic Partners	Mangalore University Commerce Teachers' Association ® (MUCTA®) Dr. Ashalatha Suvarana General Secretary, MUCTA ® Mob No: 9480486398 a shu6458@gmail.com	29/01/2016	30/01/2016	283
Partnering Associate to National Conference	Academic Partners	Forum of Business Management Association Teachers (FOBMAT) fobmat@gmail.com Mr. Nanda Kishore President, FOBMAT Mob No: 9901731568	03/09/2015	04/09/2015	200
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
D.K. District Federation of Consumer Organisations	25/06/2015	Certificate Course on "Consumer Education" and Consumer Awareness Programmes	18
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
71.15	79.93

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
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No Data Entered/Not Applicable !!!

[View File](#)

#### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
EasyLib	Fully	4.3.3	2007

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	158	132	69	0	0	9	11	20	6
Added	0	0	0	0	0	0	0	0	0
Total	158	132	69	0	0	9	11	20	6

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
20.76	20.3	30.25	32.91

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College takes utmost care about the maintenance of its buildings, furniture, equipments and computers. Periodical upkeep of the college buildings is done by the college. Estate Manager of the College supervises the regular maintenance of physical infrastructure and facilities of the campus. The procurement/ upgradation of furniture, equipments and computers is carried out annually on the receipt of funds from the UGC and the Management. The security of the College is maintained by the security guards. There are about 20 close circuit cameras with necessary DVR at junctions and separate monitoring room which ensures extra security to the college property. Physical verification of the laboratory equipment is done every year to ensure the maintenance of laboratories. The Computer Desktops, LCD Projectors, Generator, Water Tanks, Motors and R.O System are maintained through the AMC with the respective companies. Plumbing services are carried out by external agencies on need basis. To prevent the outbreak of voltage fluctuations 1 KVR capacitor is installed. The library has an Advisory Committee. The Committee plans and recommends the purchase of the books in the beginning of the academic year. The Committee frames rules and regulations and other policies for the smooth functioning of the library. The Library provides facilities as per the requirements of the staff and students. The Committee organizes annual stock verification and the upkeep of library is done by the staff of library and library committee. The purchase of sports equipment's is carried out by sports committee after the approval from the Principal and the Management. The maintenance of the college sports equipments is done under the guidance of Physical Director. The cleaning and maintenance of the class rooms are undertaken by in-house staff of the college as per cleaning schedule which is monitored by concerned academic advisor and department heads.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
<b>No Data Entered/Not Applicable !!!</b>			
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed

No Data Entered/Not Applicable !!!

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	2

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
<a href="#">View File</a>		

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

- The students council is an active body of the college under the guidance of the Principal and Student Welfare Officers. Various Co-curricular and Extra-

curricular associations function under the Students Council. A number of activities have been organized in sync with the institution's vision and mission during the year. • The orientation programme for first year degree students was held on June 13, 2015 at T.V. Raman Pai Convention Centre. It was inaugurated by Prof. H. Ramesh Kedilaya, Advisor to Canara C.B.S.E. He said students are faced with a daunting task of balancing their lives with the "pressures and pleasures" of society tempting those from all directions hence they should prepare themselves physically and mentally to face these challenges. • The Students Council was constituted in a democratic manner. The election process for the same was held on July 4, 2015. • Newly constituted Students Council was inaugurated on July 10, 2015. • Financial Assistance of sum of Rs. 27,750/- was raised through the student council for the medical treatment of a needy. The cash was handed over on July 16, 2015. • A condolence meeting in tribute of former President of India, Dr. A.P.J. Abdul Kalam was held on July 28, 2015. • With a view to promote guru shishya relationships, inculcate moral values and instill of Indian ethos, Guru Poornima was celebrated on July 31, 2015. Students expressed their reverence by paying tributes to Guru Maharshi. • The 69th Independence Day was celebrated on August 15, 2015. Pick speak and Patriotic song competitions were held on this occasion. • Raksha Bandhan was celebrated on August 31, 2015, with enthusiasm to promote a sense of brotherhood and oneness among the members of the society. The office bearers of student council tied Rakhi to the students and staff. • Teachers Day was celebrated on September 7, 2015, along with the college alumni. • Sharada Pooja was celebrated on October 19, 2015 with devotion and respect. • Founders day was celebrated on November 19, 2015. Mr. Raghavendra Rao, Retired Headmaster of Canara High School was the chief guest. • 67th Republic Day was celebrated with national fervor and zeal on January 26, 2015. The Tricolor flag was hoisted by our Principal Dr. K. V. Malini. • Union Day and College Day were celebrated on February 6, 2016. Ms. Apoorva. N. Shenoy and Ms. Ashwitha Marathe, the rank holders were honored. Ms. Apoorva. N. Shenoy proposed the toast. The students excelled in academics and Extra Co-curricular activities were awarded with • Students have representation in all academic and administrative bodies as convenors, secretaries and members. • The President of Students Council is a member of IQAC representing the student community.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

9500

5.4.3 – Alumni contribution during the year (in Rupees) :

5000

5.4.4 – Meetings/activities organized by Alumni Association :

The executive committee of Alumni Association has conducted periodic meeting during the year. The prominent alumni are invited as alumni guest on all the prominent occasions, judges for various competitions and fests and also to deliver talks and interact with students. Every year the Office Bearers visit the college to greet and express their respect on Teachers Day. Interacting with the students they pass on the message of teachers being the focal point in shaping students life beyond. The alumni members have actively participated and involved themselves in Annual NSS Special Camp held at our adopted village, Kodman. Apart from joining in voluntary service in the NSS Camp, they have

financially contributed towards the cause. The 40th Annual General Meeting was held on December 25, 2015. The Alumni Annual Day was held on January 12, 2016.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

•The Governing Council of the Institution delegates powers and responsibilities at different hierarchies and manages the affairs of the institution. •The Head of the institution forms various committees, nominates conveners of various associations/cells/clubs for the efficient functioning of the institution. The institution practices effective delegation through decentralization and hence the productivity of the college is enhanced. •The institution involves the IQAC as functionary which maintains quality standards in teaching, learning, and evaluation in a crucial and responsible way. •The Staff Secretary deals with the issues and grievances in the interest of the staff members. •The Head of the Department has the authority and power to allocate courses, assign workload and schedule time table to the faculty of the concerned department. •The Student Welfare Officers are responsible for dealing with the matters in the interests of both college and the students. •The faculty members act as advisors for various decentralized tasks by involving themselves in various academic related matters. As the conveners of various associations and statutory cells, they organize various Extracurricular and Co-Curricular activities and student enrichment programmes. •The Student Council, being a representative of the student community of the institution plays a vital role in various student related activities which promotes team spirit and maintains cordial relation with the institution. •The Alumni of the institution visit the college during special occasions and share their experiences, knowledge amongst the students.. •Through participative management, each person in charge handles his/her allotted activity and ensures its complete delivery.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none"> <li>• The Institute adopts curriculum, examination pattern and evaluation process prescribed by the Mangalore University.</li> <li>• Co-curricular and extracurricular activities are offered to the students.</li> <li>• Academic calendar for the entire year is well-prepared.</li> <li>• Add-on and Certificate courses are offered to students which provides the essential skill set to reach their goal faster in an efficient manner.</li> <li>• Seminars/workshops are organised to supplement syllabus learning and helps to interact with experts from the specific field.</li> <li>• Remedial classes are conducted to slow and average learners.</li> <li>• Peer-group learning is promoted through advanced learners.</li> </ul>

<p>Teaching and Learning</p>	<ul style="list-style-type: none"> <li>• At the beginning of the semester, course plans and objectives are well defined as per the University syllabus.</li> <li>• The teaching-learning process is facilitated through qualified, trained and experienced faculty.</li> <li>• Students are encouraged to use the well stacked library.</li> <li>• The teaching staff maintains Work Diary and record daily instructions delivered in the class and other activities.</li> <li>• The faculty is encouraged to attend FDPs, workshops, seminars and conferences organised by various organizations.</li> <li>• Various innovative teaching-learning practices are followed such as role-play, quiz, group discussions, brainstorming puzzles to make learning more effective.</li> <li>• Organizing extension activities, outreach programmes and involving them in field visit, industrial visit etc.</li> <li>• Review of teaching- learning process through students' feedback.</li> </ul>
<p>Examination and Evaluation</p>	<ul style="list-style-type: none"> <li>• College strictly adheres to the examination schedules prepared and approved by the Mangalore University.</li> <li>• The institution has an Examination Committee which has the responsibility of conducting Internal Assessment Examinations and all other matters relating to the exams.</li> <li>• Students are assessed through seminars, viva -voce, assignments, project work in addition to the examinations.</li> <li>• Faculty members are involved in University examinations as BOE/paper setters, invigilators /reviewers/valuators every year.</li> </ul>
<p>Research and Development</p>	<ul style="list-style-type: none"> <li>• The college promotes faculty participation in research with flexibility in their work timings.</li> <li>• Students are encouraged to present research papers in national conferences to promote research culture.</li> <li>• The Centre for Advanced Studies in Commerce and Management/ Science and Technology organizes seminars and workshops on research methodology to imbibe research culture</li> </ul>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<ul style="list-style-type: none"> <li>• Our Institution is a member of N-LIST (National Library and Information Services Infrastructure of scholarly content) that provides access to Electronic Journals and Electronic books to eligible colleges.</li> <li>• The library staff help the students and faculty to check the availability of</li> </ul>

	<p>the book and journals through OPAC (online public access catalogue). • There is display of new arrivals which helps the users of library. • To inculcate the habit of reading, the library organizes competition to students on "The book I liked the most in the college library". The Library also awards the "Best Library User" to the student who has best utilised the library throughout the year. • 'Ranganathan's Day' is celebrated every year on August 12th. • Library book exhibition has been organized to motivate reading habit amongst the students.</p>
Human Resource Management	<p>• The College has a well-defined recruitment policy. • Faculty members are recruited through advertisement of the job profile in leading newspapers. The interview panel consists of subject experts along with the Principal, Members of the Governing Council and Heads of the Department. • The Institution deputed faculty for conferences, workshops and seminars. • Faculty Development Programmes in various areas are regularly conducted in the College. • Faculty members are encouraged to take up Minor research projects.</p>
Industry Interaction / Collaboration	<p>• Experts are invited from various fields to deliver guest lectures and to interact with the students. • The Institution has signed MOUs with industries/organisations which provides practical and specialised knowledge to the students. • Exposure to students on practical and industrial aspects through industrial visits and study tours. • National Level Seminars /Conferences are organized by the Institution in collaboration with professional bodies and Organisations.</p>
Admission of Students	<p>• Admissions are done in a transparent mode by the Admission Committee. • All admission information is placed on university website and/or notice boards. • Well communicated admission process with course features is highlighted through prospectus, newspaper advertisements. • Reservation policy of the state government is strictly followed. • Admission fee is collected through Cheque/ DD system.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<ul style="list-style-type: none"> <li>• Liaison with Governing Council members through mail.</li> <li>• MIS software is in use.</li> <li>• Sakala Service system is in practice.</li> </ul>
Finance and Accounts	<ul style="list-style-type: none"> <li>• The accounts of the institution are maintained under Tally ERP of Tally Computers. It is possible to extract periodical reports of the various expenses and incomes of the college.</li> <li>• Salary to staff is credited to their bank account directly.</li> </ul>
Student Admission and Support	<ul style="list-style-type: none"> <li>• Students' admission is processed through MYSCH software.</li> <li>• Online entry is done to university portal.</li> <li>• Scholarships through institutional /government portals.</li> <li>• SMS to the parents of the absentee students through AKSHAR SOFTWARE(AI LOGISTICS)</li> <li>• Online collection of feedback from various stakeholders (parents, students).</li> </ul>
Examination	<ul style="list-style-type: none"> <li>• Online entry of internal assessment and practical exam marks through the official website of Mangalore university -www.mangaloreuniversity.ac.in</li> <li>• Download of hall tickets from the university website</li> <li>• Internal marks are informed to parents through SMS</li> </ul>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2015	A Training Session on "Onsite NAAC Peer	A Training Session on "Onsite NAAC Peer	08/08/2015	08/08/2015	59	10

	Team Visit" by Dr. G. N Bhat Former Principal, Canara College Mangaluru	Team Visit" by Dr. G. N Bhat Former Principal, Canara College Mangaluru				
2015	NA	Hands-on Training on Microsoft Excel	13/06/2015	13/06/2015	0	7
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme on Teaching Problems and Prospects organised by department of Business Administration, Srinivas Institute of Technology, Mukka, Mangaluru	2	29/03/2016	29/03/2016	1
Faculty Development Programme jointly organised by NSTEDB Dept. of Science and Technology	1	19/01/2016	02/02/2016	15
Faculty Development Programme on Research Methodology organised by Sahyadri College of Engineering and Management, Adyar,	1	08/01/2016	08/01/2016	1

Mangaluru

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## 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
57	57	14	14

## 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Incentives through increment in salary, Incentives to staff on completion of PhD, NET or SLET, PF and Gratuity for Management appointed Staff, Group Insurance Policy, Paid maternity leave of three months to confirmed staff, Decent common staff room with cubicles for congenial working atmosphere, Parking facility, Flexibility in timings for staff pursuing PhD, Felicitation to staff awarded with doctorate degree, Farewell to the retiring staff, Staff Picnic, Special Casual Leave Extended leave availed without pay while in service.</p>	<p>Incentives through increment in salary, PF and Gratuity and ESI for Management appointed Staff, Group Insurance Policy, Paid maternity leave of three months to confirmed staff, Decent office room with cubicles for congenial working atmosphere, Parking facility, Farewell to the retiring staff.</p>	<p>Management scholarship, Training programmes, Group insurance Policy, Parking lounge, Ample opportunity for the students to take part in inter-collegiate competitions and events, Computer labs, Seminar hall, Canteen facility, Sports and games, College website, SMS Service, Special support and care extended to differently abled Divyangjans</p>

## 6.4 – Financial Management and Resource Mobilization

## 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution is undergone both external and internal audit. Stock verification is done in all the departments. Internal audit is done by B.R. Kamath Chartered Accountant, Mangaluru, was appointed by the governing body of Canara High School Association. In the same an external audit is also done by the Joint Director of Collegiate Education, Mangaluru.

## 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
<b>No Data Entered/Not Applicable !!!</b>		
<a href="#">View File</a>		

## 6.4.3 – Total corpus fund generated

**No Data Entered/Not Applicable !!!**

## 6.5 – Internal Quality Assurance System

## 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	No	NA	No	NA

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

•PTA Meeting is held at the institution to update about their wards progress and for sharing feedback/suggestions for improvement in the overall development of the activities of the college •Parents are invited on all prominent occasions

## 6.5.3 – Development programmes for support staff (at least three)

• Hands-on Training on Microsoft Excel to support staff

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Constitution of Documentation Committee to ensure proper documentation of activities and programmes. • Publication of half yearly IQAC Bulletin - Kamadhenu • Publication of Handbook for College Teachers • Initiation of awareness on E-waste Management through various initiatives.. • Imparting Moral values to the students through weekly value education classes. • Undergone III Cycle of NAAC Assessment and Accreditation process, March 2016.

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	A Training Session on "Preparations for Onsite NAAC Peer Team Visit" by Dr. G. N. Bhat, Former Principal, Canara College Mangaluru.	08/08/2015	08/08/2015	08/08/2015	69
2015	Mock Visit to appraise the preparations for NAAC Visit	24/08/2015	24/08/2015	26/08/2015	71
2015	Symposium on "Education	14/09/2015	14/09/2015	14/09/2015	141

in Assembly”  
and Release  
of  
Analytical  
Report in  
Association  
with SIO,  
Karnakata

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness Programme on Cancer by Dr. Rachan Shetty and Dr. Kavitha Shetty of A. J. Hospital and Research Centre, Mangaluru	23/07/2015	23/07/2015	150	0
Workshop on “Gender Awareness & Sensitivities” (2015) to all the class representatives and members of the Students’ Council by Ms. Kudupi Vidya Shenoy	31/07/2015	31/07/2015	33	30
Expert Talk on Management of PCOS by Dr. Veena Bhagvan of A. J. Hospital and Research Centre, Mangaluru	18/09/2015	18/09/2015	152	0
Expert talk on “Cyber Crimes and its consequences on women” by Ms. Akshatha	09/09/2015	09/09/2015	41	0

Shetty, Advocate, Mangalore				
Special Lecture on "Women Empowerment and Leadership" by Ln. Kavitha Shastri	08/03/2016	08/03/2016	50	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Laksha Vraksha -Vanamahotsava Celebration in association with D. K. Forest Department  
2. Half day campus cleaning programme  
3. Terrace gardening Programme

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	3
Ramp/Rails	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
<b>No Data Entered/Not Applicable !!!</b>							

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Student Handbook	25/06/2015	The student handbook printed every year, chalks out apart from the calendar of events, the code of conduct of the students in the classroom, in the campus and outside the campus when representing the college. It also lists out the action that would be taken in case of violation of these rules and regulations

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Use of CFL and LED bulbs 2. Planting saplings around the campus on special occasion 3. Placing of croton plant pots around the campus 4. Botanical garden with rare herbs maintained by Botany students 5. Restricted use of Plastic within the campus

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**Best Practice - I**

1. Title of the Practice : Vernacular Language Associations

2. Objectives

- To familiarize the students with the history and heritage of vernacular languages
- To improve communication skills of the students in local languages
- To improve general understanding of the literary works in vernacular languages
- To stress the need for developing the vernacular languages in order to enrich those languages and save them from dying out

3. The context: ? Most higher educational institutions today concentrate on developing communication skills of the students in one language only, that is English. Some institutions may favour Hindi. ? This practice of concentrating on English only can be demoralising for the students who are good in communicating in other vernacular languages. ? Therefore these associations help in identifying such students whose skills can be further honed. Also it brings forward those interested students who wish to develop their communication and organising skills also

4. The Practice: ? Along with the adaptation of good teaching learning process, which enhances the knowledge of the students, college has vernacular language student associations like Tulu sangha, Konkani Bhasha Vidyarthi Mandal. ? The students apart from learning to communicate in English and in the national language Hindi, can improve their communication skills in other languages as these associations encourage them to develop formal communication skills in vernacular language so as to contribute towards widespread development of these languages ? The students are encouraged to participate in the different activities planned under these associations to develop themselves. ? The students get first hand experience in organising programmes, interact with resource persons and enhance learning experience.

5. Evidence of Success:

- Several programmes have been organised by each individual associations to increase the awareness of the students in relation to these languages like Konkani Manyata Divas which celebrates the inclusion of Konkani language in the eighth schedule of the Indian Constitution, Hindi divas and so on.
- Noted writers and authors are invited and students get to interact with them which help them to understand, appreciate and learn more about the concerned languages.
- Important national days are also celebrated albeit in the vernacular languages.
- Students have benefitted from these associations in terms of gaining knowledge as well as improving communication skills. These associations have been able to quell the wrong notion that good communication skills mean communicating in English.

6. Problems encountered and resources required:

- Not enough awareness among students as to the functions and benefits of these associations.
- Limited resources in terms of budget allotments.

**Best Practice - II**

1. Title of the Practice: Documentation committee

2. Objectives:

- ? To ensure proper documentation of all the programmes undertaken in the college.
- ? To facilitate smooth functioning of website committee and IQAC.
- ? To facilitate the adopting of uniform format for documentation by the departments and associations.
- ? To review the reports generated by the departments and associations.
- ? To review the information to be printed in the college magazine.

3. The context: ? Documentation of the programmes conducted by the departments and the different associations in a uniform way assumes importance in view of the need to authenticate the said programmes' objectives and outcomes. ? The students also get an experience in report writing which helps in improving their language and writing skills

4. The practice: ? The documentation committee functions in three layers. The

concerned coordinators of the different associations encourage some students to attempt writing reports for the concerned programmes which are then submitted to the HOD. These reports get forwarded to the documentation committee. The documentation committee reviews the reports and suggests corrections if any. The perfected reports are then uploaded to the website. 5. Evidence of success:

- Writing skills of the students as well as the staff is improved.
- Uniform format for compiling the activities of all the departments as well as the associations has been developed keeping in mind the core values of NAAC.

6. Problems encountered and resources required:

- Initial lack of comprehension due to gap in communication brought about hiccups in its initial stage of implementation though they were assured to be smoothed out at later stages.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.canaracollege.com/wp-content/uploads/2020/10/7.2.1-Best-Practices.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Electronic waste, the world's fastest-growing domestic waste stream, driven mainly by higher usage levels of electrical and electronic devices, have shorter life cycles and limited repair options. Canara College believes in go green -campus clean. The institution's important activities have less impact on the environment, as the college has been producing less waste. Our college, under the aegis of the department of Business Management, initiated E-Waste Management - The Human Link, an E waste management awareness campaign on July, 6, 2015 to create awareness among public about safe disposal of e-waste. The objective of this initiative is to create awareness about e-waste and encourage students and public to reduce, reuse and recycle e waste as part of go green -campus clean initiative. As part of the programme, students visited every classroom, and displayed posters on collection of e waste on the class as well as college notice boards. E waste management team visited classrooms, departments and e waste collection points for the safe disposal of calculators, batteries, computers, and mobile phones. The e-waste management team collected the major e-waste such as written off instruments/ equipment's, CRTs' Printers and computers in 2015-16 academic year. Electronic gadgets, circuits, kits have been written off on regular basis and then it is sold out to buyers. All the miscellaneous e-waste such as CDs, zinc-carbon and lithium batteries, fluorescent bulbs, PCBs, and electronic items are collected from every classroom, department and office and delivered for safe disposal. Useful parts of electronic gadgets like resistors, inductors, diodes, transistors, thermostats etc have been removed from gadgets for reuse in practical. Environment consciousness is reflected in the heart of college and the initiative of E-Waste Management - The Human Link, is one of the best practices of the institutions, that not only manages e waste, but also a successful step towards mitigate global warming. College management's overriding motive is to preserve the college's pristine purity and elegance, and also to provide a comfortable environment for academic and non-academic pursuits.

Provide the weblink of the institution

<https://www.canaracollege.com/wp-content/uploads/2020/09/7.3-Institutional-Distinctiveness-2015-16.pdf>

### 8.Future Plans of Actions for Next Academic Year

1) Renovation of the open stage and addition of new classrooms 2) Expansion of existing infrastructure facilities. 3) Introducing additional professional

courses to increase employability. 4) Improve on-campus placement. 5) Encourage the faculty to undertake more minor and major research projects 6) Enhance ICT enabled Facility 7) Increase the participation of faculty and students in Extension and Outreach activities.



## AQAR REPORT REVIEW

CANARA COLLEGE

Aishe id : C-16934

Submitted for : 2015-2016

Submitted Date : 08/10/2020 12:09 PM

Reference AQAR Link : [Click here](#)

**Over all Comments :** The following points may be considered by the college for improvement: • A few Certificate/ Diploma Courses be introduced during the next academic year • Efforts may be made towards implementing Choice Based Credit System (CBCS)/Elective course by the Colleges • Efforts may be made by teacher for using using ICT (LMS, eResources), ICT Tools and resources available, • Efforts be made to have at least few Number of ICT enabled Classrooms • Efforts be made to have Research funds sanctioned and received from various agencies, industry and other organizations • Workshops/Seminars be Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the next year • Incubation centre be created, and start-ups be incubated on campus • Kindly increase No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year • Activities on Gender Equity be increased (Number of gender equity promotion programmes organized by the institution during the year) Best wise

Acceptance date : 09/10/2020