



CANARA COLLEGE

Managed by Canara High School Association, Mangaluru
Reaccredited by NAAC and Affiliated to Mangalore University

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

CNR/IQAC/151/2019-20

19th December 2019

Minutes of IQAC Advisory Meet, December - 2019

Date : Wednesday, December 18th, 2019

Time : 4:00 PM

Venue : College Seminar Hall

An Advisory Meet of the Internal Quality Assurance Cell (IQAC) of the College was convened on Wednesday, December 18th, 2019 at 4:00 PM in College Seminar Hall. The Correspondent Mr. Maroor Sudhir Pai presided over the meeting.

Agenda of the Meeting :

1. To read and confirm the minutes of the last meeting held on 10th June 2019.
2. Release of “Kamadhenu” – IQAC Newsletter 2019, Odd Semester Issue.
3. Evaluative and Action Taken Report of the IQAC for the Odd Semester ended June – Nov. 2019.
4. Plans for the events / activities to be held during the Even Semester 2019-20.
5. Review of preparations and follow-up status for NAAC A & A process since last meet.
6. Interaction and Feedback sharing by the Advisory Members.
7. Any other matter with the permission of Chair.

Attendees of the Meet :

The following members were present for the meet :

1. Dr. K. V. Malini, Principal and Chairman
2. Dr. Premalatha V., IQAC Coordinator
3. Mr. Hardik P. Chauhan, IQAC Coordinator
4. Mrs. Dejjamma A., NAAC Steering Coordinator
5. Mrs. Sandhya A., Head, Criterion I
6. Mrs. Jayabharathi K. P., Head, Criterion II
7. Mrs. Seema Prabhu S., Head, Criterion III
8. Mrs. Aparna Kamath, Head, Criterion VII
9. Dr. Ganesh Shetty U., Secretary, Staff Welfare Association
10. Mrs. Prathima V. Baliga, Web Administrator
11. Mrs. Radhika Bhat, Administrative Staff
12. Mr. Maroor Sudhir Pai, Correspondent, Canara College, Mangaluru
13. Prof. M. Sathish Bhat, Educational Expert
14. Mr. Mithun Bhat Kakunje, Industry Representative
15. Ms. Bindiya Shet, Student Welfare Leader, Students' Welfare Leader
16. Mrs. Anasuya Bhagvath, Member, Criterion IV, Special Invitee

Absentees for the Meet :

The following members were absent for the meet :

1. Mrs. Lavina S. Noronha, Head, Criterion IV
2. Dr. Kalpana J. Prabhu, Head, Criterion V

3. Mrs. Pushpalatha, Head, Criterion VI
4. Mr. M. Ranganath Bhat, Hon. Secretary, CHS Association
5. Mr. Praveen Prabhu, Alumni Member
6. Mr. Mohammad Rafik S., Parent Representative

Proceedings of the Meet :

The meeting commenced with an invocation. The Principal and Chairman of IQAC, Dr. K. V. Malini welcomed the members and addressed the meet. In her opening address, she said “I would like to draw the attention of all the members on our collective responsibility as stakeholders of a very noble undertaking i.e., moulding the youth of the nation. In this direction, it is our collective duty to reflect upon our strength and weakness and our strategies and agenda for effective accomplishment of our objectives. Further, this advisory meet gains a lot of importance, as the institution is gearing up to prepare itself for its fourth cycle of reaccreditation by NAAC. In this direction, the impetus on quality enhancement and sustenance in all aspects of our functioning is gaining momentum year by year, as NAAC is continuously revising and reframing its framework for assessment and accreditation. Therefore, through this endeavor, we anticipate active participation and valuable inputs from all the members.”

1. To read and confirm the minutes of the last meeting held on 10th June 2019 :

Mr. Hardik P. Chauhan, IQAC Coordinator read the minutes of the last meeting held on Monday, 10th June 2019. The same were confirmed by the members.

2. Release of “Kamadhenu” – IQAC Newsletter 2019, Odd Semester Issue :

Advisory Member, Prof. M. Sathish Bhat released the E-version of “Kamadhenu” – IQAC Newsletter for the Odd Semester, Volume - V, Issue - 1 and congratulated for the same.

3. Evaluative and Action Taken Report of the IQAC for the Odd Semester ended June – Nov. 2019 :

Mr. Hardik P. Chauhan, IQAC Coordinator, presented the Evaluative and Action Report of the IQAC for the Odd Semester ended June – Nov. 2019. In his presentation, he shared the proposed plans and outcomes accomplished. Action taken on the valuable feedback and recommendations made by the esteemed Advisory Members during the last meet were also shared.

4. Plans for the events / activities to be held during the Even Semester 2019-20 :

Following the presentation of Evaluative and Action Taken Report, action plans for the events / activities to be held during the even semester 2019-20 were shared. The members were updated about the dates scheduled for the annual flagship events of the College, Departmental special programmes and so on...

5. Review of preparations and follow-up status for NAAC A & A process since last meet :

Mrs. Dejamma A., NAAC Steering Coordinator, sharing the review of preparations and follow-up status for NAAC A & A since last meet updated the members that –

- Periodic meetings of the IQAC are held and necessary directives are issued to the Criterion Heads and all the concerned to gear-up for collecting criterion-wise inputs. Accordingly it is being timely followed-up.
- To further strengthen the preparations, it is proposed to have adequate training and awareness programmes in aid for NAAC preparations from January 2020.
- Timely support, necessary inputs and constructive feedback is solicited from all the stakeholders.

- Appropriate Strategic Plan of the Institute needs to be developed so as to plan well.
- It has been resolved that the Institute will prepare itself to undergo a Mock Visit / AAA process tentatively in June 2020.

6. Interaction and Feedback sharing by the Advisory Members :

The following suggestions were received by the Advisory members on the Agenda 5 and 6. They are as follows :

i. Prof. M. Sathish Bhat, Educational Expert :

Applauding and commending on the efforts put in to sustain and enhance quality through wide range of initiatives, he further suggested the following :

- Strengthen initiatives focusing towards community development programmes, network with NGO's, Governmental Agencies, etc... to reach out to the less privileged.
- Draw action plan for green initiatives aiming for environmental concerns, avoid the usage of plastic, etc...
- It is highly essential to keep pace and stay abreast with changing technology and therefore, online teaching, LMS, demonstration on online competitive examinations, etc., are the areas which calls upon due attention.
- In addition to the Add-on / Certificate Courses offered, further job-oriented, skill-based, vocational courses such as SAAP, Practical Taxation, GST with Tally, etc., and those notified by the MHRD may be encouraged and thought upon.
- Both the students and faculty members to be encouraged to take up Research-based Projects.
- Alumni engagement needs to be further strengthened.

ii. Mr. Mithun Bhat Kakunje, Industry Representative :

Congratulating on the efforts put in by all the concerned, he appreciated for the quality initiatives and developmental activities undertaken during the period. Further, he also volunteered his assistance on seeking MoU exchange with other prominent corporates.

iii. Mr. Maroor Sudhir Pai, Correspondent :

- Appreciating the quality initiatives undertaken he called upon to continue to assure and sustain quality in all endeavors; thus strive for excellence.
- Considering the context, he urged for initiating need-based academic programmes. The open discussion also sought suggestions and inputs from other members too.

7. Other Matters :

As there was no other matter to discuss, the meet came to an end.

Dr. Premalatha V., IQAC Coordinator acknowledged the members for their valuable time, suggestions and active participation. Assuring the best the meet concluded with the vote of thanks.

Dr. Premalatha V.
Mr. Hardik P. Chauhan
IQAC Coordinators

Dr. K. V. Malini
Principal & Chairman



