

The Annual Quality Assurance Report (AQAR) of the IQAC 2017-18

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

Part – A

AQAR for the year

2017-2018

I. Details of the Institution

1.1 Name of the Institution

Canara College

1.2 Address Line 1

M. G. Road

Address Line 2

Kodialbail

City/Town

Mangalore

State

Karnataka

Pin Code

575003

Institution e-mail address

cnrcollege@yahoo.co.in

Contact Nos.

0824 2492366

Name of the Head of the Institution:

Dr . K.V.Malini

Tel. No. with STD Code:

0824 2492576

Mobile:

9901330497

Name of the IQAC Co-ordinator:

Dr.Premalatha V

Mobile:

9844819011

IQAC e-mail address:

premalathavpai@yahoo.co.
in

1.3 NAAC Track ID

KACOGN10920

OR

1.4 NAAC Executive Committee No. & Date:

EC(Sc)/14/A&A/12.3

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

1.5 Website address:

www.canaracollege.org

Web-link of the AQAR:

<http://www.canaracollege.com/wp-content/uploads/2018/06/The-Annual-Quality-Assurance-Report-2017-18.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	Inst.score 70.75	2004	Feb15,2009
2	2 nd Cycle	B	2.33	2010	Sep03,2015
3	3 rd Cycle	B	2.62	2016	Mar 28,2021
4	4 th Cycle	-			

1.7 Date of Establishment of IQAC : DD/MM/YYYY

01/06/2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR ____2016-2017_ submitted on 11-05-2017_____ (DD/MM/YYYY)
- ii. AQAR____2017-18____yet to be submitted_____ (DD/MM/YYYY)
- iii. AQAR_____ (DD/MM/YYYY)
- iv. AQAR_____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Mangalore University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NO

University with Potential for Excellence

NO

UGC-CPE

NO

DST Star Scheme

NO

UGC-CE

NO

UGC-Special Assistance Programme

NO

DST-FIST

NO

UGC-Innovative PG programmes

NO

Any other (*Specify*)

NO

UGC-COP Programmes

NO

2. IQAC Composition and Activities

2.1 No. of Teachers

11

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

1

2.4 No. of Management representatives

2

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

1

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

1

2.9 Total No. of members

19

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Faculty development Workshops for Teaching and non-teaching staff.
- Documentation of College activities.
- Assist the Principal in ensuring quality in day to day administration.
- Preparation and submission of AQAR

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1.To impart Value education classes to help students recognize, encourage and inculcate moral values.	Value education classes were conducted for all the classes in the month of January in association with ISKON.
2. To encourage Research culture among students by making 'Project work' a part of internal assessment.	Project work is given due weight age in internal assessment.
3. To organize at least one workshop/seminar/conference by each department.	Almost all the departments organized workshop/seminar/conference.
5. To organise skill development programmes for non-teaching staff.	Workshop on 'Good interpersonal relationship' was organised for the benefit of non-teaching staff
6. To strengthen Remedial classes for slow learners.	Remedial classes are being conducted.
7. To strengthen anti ragging committee	Registered online and created awareness through screening of films and display of posters
8.To conduct drug awareness programmes	One day work shop was organised for the teaching and non teaching staff by Link integrated rehabilitation centre

2.15 Whether the AQAR was placed in statutory body Yes

Management Syndicate Any other body

Provide the details of the action taken

AQAR was discussed in IQAC meeting with all the staff members.
Strategies to improve quality indicators of the institution were discussed.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	00	00	00	00
PG	01	00	01	01
UG	07	00	04	50
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	02	00	02	00
Others	04	00	04	00
Total	14	00	11	51
Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	✓
Trimester	NO
Annual	NO

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The university revises the syllabus both in practical and theory every three to four year as per the recommendation of board of studies in various subjects. The same syllabus is followed by all the affiliated colleges.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
Govt –07 Mgt-55(UG) 4(PG)	06	01	Nil	Full Time- 56 Part time- 07 Deputation -03

2.2 No. of permanent faculty with Ph.D.

Government	Management
04	07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
00	14	00	00	00	00	22	10	22	10

2.4 No. of Guest and Visiting faculty and Temporary faculty

03	00	04
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	22	00
Presented papers	02	11	00
Resource Persons	00	02	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Use of ICT and teaching aids.
- Conducting quiz on subject topics
- Developing innovative projects
- Model making
- Field trips ,Industrial tours and Case study analysis.
- Power point presentations and Seminars by students.
- Lecture by experts in the respective fields for the advanced knowledge.

2.7 Total No. of actual teaching days during this academic year

179

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Following rules and regulations of Mangalore University

	BoS	Workshop
2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop	10	03

2.10 Average percentage of attendance of students	87.36%
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2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BSc	87	45.97	22.98	17.24	nil	86.19%
BCom	299	47	22	16	9	95%
BCA	32	46.87	34.37	15.60	nil	96.84%
BBM	32	6.25	06.25	25	12.5	50
MCom	45	06	48.88	44.44	nil	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Encouraging Participation in Faculty development programmes
2. Circulating articles relating to Teaching and Learning Process
3. Conducting Workshops to Enhance Teaching Competency
4. Taking Regular Feedbacks on Teaching Quality
5. Creation of Learning Environment in classes which motivates critical thinking, creativity and scientific temper
6. Making Project and Field Experiences as compulsory part of courses
7. Recognition to innovative and creative contributions of faculty and students
8. Sharing of experiences of experts in the form of guest lecturer and practical demonstrations

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	04
Faculty exchange programme	01
Staff training conducted by the university	01
Staff training conducted by other institutions	19
Summer / Winter schools, Workshops, etc.	18
Others	145

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	Govt –10 Mgt -13	14	Nil	Nil
Technical Staff	02	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Emphasizing on University funded minor research projects by the faculty.
- Addressing various schemes through ‘UGC and Research Committee’, a constituent committee under IQAC.
- Encouraged the students to take up research project beyond the university prescribed project work.
- Faculty members and Students are provided with financial support to attend the conferences and present research papers in India every year.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	01	01	Nil
Outlay in Rs. Lakhs	Nil	60,000	40,000	Nil

3.4 Details on research publications

	International	National	Others
Peer Review Journals	Nil	03	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	Nil	Nil
Conference proceedings	Nil	03	Nil

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2	UGC	60,000	40,000
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>	09	College		
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	Nil
Sponsoring agencies	NA	NA	NA	NA	NA

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency	-	From Management of University/College	56,000
Total	56,000		

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	00
	Granted	00
International	Applied	00
	Granted	00
Commercialised	Applied	00
	Granted	00

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
00	00	00	00	00	00	00

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

00

00

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 00 SRF 00 Project Fellows 00 Any other 00

3.21 No. of students Participated in NSS events:

University level 05 State level 02

National level 05 International level 00

3.22 No. of students participated in NCC events:

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="01"/>	International level	<input type="text" value="00"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="00"/>	State level	<input type="text" value="00"/>
National level	<input type="text" value="00"/>	International level	<input type="text" value="00"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="00"/>	College forum	<input type="text" value="18"/>		
NCC	<input type="text" value="00"/>	NSS	<input type="text" value="08"/>	Any other	<input type="text" value="00"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

NATIONAL SERVICE SCHEME

- **Forest for Water:** The department of forest Mangaluru region in association with National service scheme Mangalore University organised a programme on 'Forest for Water' on July 14, 2017.
- **Vanamahotsava:** Vanamahotsava was observed by planting the saplings on July 23, 2017 at Abbettu in Bantwal Taluk.
- **Swachhata Pakwara- Campus and Class Room Cleaning:** Swachata Pakwara a programme of cleaning the surroundings and the local area was held on August 5, 2017.
- **Swachhata Pakwara at Sulthan Batteri:** As a part of Swachatha programme, NSS Unit of the college on August 6, 2017 at Sulthan Batteri, a place of historical importance.

- **Blood Donation Camp in Association with Rotary Club and Indian Red Cross:** NSS Unit and Youth Red Cross in association with Rotary club of Mangaluru organized Blood Donation Camp in the college on August 12, 2017.
- **Rally on Swachchata Pakwara:** As a part of Swachchata Pakhwara, a Swachchata Awareness Rally was organised on August 17, 2017.
- **Swach Bharath Programme:** On August 20, 2017 Swachcha Bharath Program was organised by NSS units near karangalapady area.
- **Beach Cleaning:** NSS unit of the college participated in International Coastal Cleaning programme organised by Indian Coast Guard on September 16, 2017.

DEPARTMENT OF BOTANY, ZOOLOGY, PHYSICS, CHEMISTRY & SCIENCE ASSOCIATION

- **Basic Science lab for School Students:** In order to create interest in science courses, a “BASIC SCIENCE LAB” for high school students’ event was conducted on August 10, 2017 by Department of Botany, Zoology, Physics, Chemistry & Science Association. 7 schools, strength of 83 students from Mangalore had attended the programme along with their teachers.

DEPARTMENT OF COMPUTER SCIENCE

- **“Presentation & Exhibition on Computer and Peripherals”:** Department of Computer Science organized an extension activity “Presentation & Exhibition on Computer and Peripherals” on February 24, 2018 for the school children of Dakshina Kannada Higher Primary School Mannagudda and Govt. High School, Mallikatta.

TULU SANGHA

- **NejiNaati:** On July 9, 2017, a group of students from Tulu Sangha actively took part in a training programme “NejiNaati” and helped the cultivators of paddy.

LITERARY ASSOCIATION

- **Extension Activity on Anti Corruption Campaign:** Hindi Association in association with literary Association conducted an Extension Activity on Anti Corruption Campaign at Bokka Patna Govt. High School, Mangalore on March 3, 2018.

- **Quiz Competition:** Kannada Association in association with Literary Association conducted a quiz competition on March 3, 2018 at Bokka Patna Govt. High School, Mangalore
- **Easy Samskrit learning programme:** An outreach programme about easy methods of learning Samskrit was held on July 26, 2017 at Mannagudda Government Primary School, Mangalore.

BOTANY DEPARTMENT

- **“Learn, Teach and Inspire”:** Extension Activity under the Title **“Learn, Teach and Inspire”** - train the high school students to know better the troublesome lessons mentioned in their syllabus. To make them to understand some of the burning social issue of the society and the solution for the same. To inspire and encourage them to choose their career in the field of Basic Sciences. Under this programme our Final BZC students visited five schools located nearby Mangalore city.
 - Ramakrishna High School, Mangalore on February 12, 2018.
 - Canara girls’ high school, Mangalore on February 14, 2018.
 - Amblamogaru Kannada medium Government High School, Mangaluru February 17, 2018.
 - Besant high school, Konchady, Mangaluru on February 18, 2018.

CONSUMER FORUM

- **Consumer awareness programme :** On February 17,2018 conducted a consumer awareness programme at Canara High School Urva, Mangaluru with an aim to spread awareness on Consumer Rights, consumer redressal, online shopping and related topics.

MANAGEMENT ASSOCIATION

- A talk and demonstration on **“Self-defence techniques”:** With the growing risks and dangers in the society, personal security and safety is a major threat and evil faced by the society. As a proactive measure and social concern towards this evil, the group members undertook an extension activity by delivering a talk and demonstration of some of the self-defence techniques to the students of standard 8th and 9th at the following Institutions:
 - Mangala English Medium School, Mannagudda, Mangaluru., on February 19, 2018.

- Shri Narayana Guru English Medium School, Kudroli, Mangaluru., on February 20, 2018.
- Bhagavathi High School, Uchila., on February 27 , 2018.
- A **personality development workshop** was conducted on the following days :
 - February 19 , 2018 for the students of Canara Boys High school, Dongerkery
 - February 24, 2018 at Canara High School ,Urwa.
- **Voter education and awareness programme:** On March 6, 2018, **Voter education and awareness programme** was conducted at Besant Womens College, Kodialbail, Mangalore. The extension activity was about giving information related to elections for the PUC students who are voting for the first time in the month of May 2018.
- **How to open a bank account :** On February 20 , 2018 an extension activity was conducted to educate the school going students from 8th standard to 9th standard about Banking and their benefits, also on how to open a bank account in Kerala Samajam English Medium School, State Bank, Mangalore.
- **Act of Social Concern:** On February 24, 2018 a team of students searched out the area where they have to work, when they are assigned with the task of connecting the community. They found a poor lady named Sarasu Ajji living alone and selling pea nuts near Big Bazaar in Attavar, Mangaluru. They thought of helping out that poor lady by selling her daily lot of pea nuts, they helped her in packing the nuts and did her 3 days' business in one day and had food with her and tried to rejoice her. Many news channels have appreciated the students' concern towards poor lady.

STUDENTS' COUNCIL

- **Ink Your Finger Programme:** Our students along with Mangalore City Corporation Officials, SVEEP Committee and APD Foundation formed a human chain at Lalbagh on Friday April 6,2018 to Create an Awareness among voters ahead of the State Assembly Election ,to flock to the polling booths and cast their votes and to be a part of the nation building process.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.82 hectars	-	-	2.82 hectars
Class rooms	41	7	management	48
Laboratories	7	-	-	7
Seminar Halls	1	-	-	1
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.	-	04	Ugc& Management	04
Value of the equipment purchased during the year (Rs. in Lakhs)	-	60,942	Ugc& Management	60,942
Others	-	Construction of toilets	management	Rs 8,00,000

4.2 Computerization of administration and library

- Computerized data base software for library
- Computerized documentation of admission, fee collection and attendance of students.
- Bio metric attendance for staff
- Wi -Fi system installation(In progress)

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11963	5,84882	41	8823	11963	584882
Reference Books	27293	9,47,575	138	21000	27293	947575
e-Books						
Journals	92	71076	00	00	92	71076
e-Journals	00	00	00	00		
Digital Database	-	-	-	-		

CD & Video	10	free	24	free	34	free
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	165	132	6	-		10	17	6
Added	1	-	-	-	-	-	-	1
Total	166	132	6	-	-	10	17	7

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- | |
|---|
| <ul style="list-style-type: none"> • Computer and internet access to teachers • Training on cashless payments • Workshop on web designing for students |
|---|

4.6 Amount spent on maintenance in lakhs :

i) ICT	45,754
ii) Campus Infrastructure and facilities	71,64,835
iii) Equipments	2,45,079
iv) Others	5,18,407
Total :	79,74,075

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC conducts orientation programme for the fresher's (first year students) where in, they are guided regarding rules of disciplines, anti-ragging laws, attendance rules, examination rules, library facilities. Information on various programmes-Extra-curricular and Co-curricular activities to be followed during the academic year are also highlighted. They are also updated about the scholarships available both at the Government and institutional level and also about the placement cell.

5.2 Efforts made by the institution for tracking the progression

PTA meetings are conducted to inform above the students progression. To track the progression the class mentor maintains a record of result analysis of the students from entry level to exit level in their academic advisors diary. After identifying slow learners remedial classes are conducted and a diary is maintained by the

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1438	79		

(b) No. of students outside the state

43

(c) No. of international students

00

Men	No	%	Women	No	%
	618	40.73		899	59.26

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
401	61	23	906	05	1394	435	67	34	978	03	1517

Demand ratio 4:1

Dropout % 0.40%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

C.S Foundation course is being conducted for students of first B.COM who wants to pursue C.S course.

No. of students beneficiaries

24

5.5 No. of students qualified in these examinations

NET	00	SET/SLET	00	GATE	00	CAT	00
IAS/IPS etc	00	State PSC	00	UPSC	00	Others	07

5.6 Details of student counselling and career guidance

- The students are well informed about the opportunities they can avail in the field of their course and other fields through various training programmes. This programme is also extended to the PG students of the college.
- Each and every student gets to personally interact with the teachers.
- Courage and confidence instilled to students to face the challenges of life.
- Professional counselling recommended in case of need .
- Students empowered with employability skills through Career guidance and Placement cell .
- Training programme for improving employability skills .
- Awareness about online coaching and accessing online library resources .
- Career development programme for the Final year students by the Placement Cell .

No. of students benefitted

100

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	95	11	Nil

5.8 Details of gender sensitization programmes

A one day workshop on “Gender Awareness and Sensitivities” was organised by the centre for women and gender studies on August 17,2017 to all the class representatives and members of the student’s council.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	83	1275970
Financial support from government	179	420074
Financial support from other sources	43	78100
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _____ nil _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<p>Vision</p> <p>“To be an institute of the highest repute and produce good educated citizens who shall strive and cater to the needs of mankind”</p> <p>Mission</p> <ul style="list-style-type: none">• To provide the right environment to impart quality education for all irrespective of the caste , creed or religion to produce leaders of the feature.• T provide opportunities for excellence in soft skills sports and pursuit of knowledge .• To provide value education to students to build sense of integrity, honesty and ethics .

6.2 Does the Institution has a management Information System

NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum is designed by the University. The college provides facilities for co-curricular activities like NSS, N.C.C ,Games, Athletics, Fine arts etc, .In addition, the college has designed and developed Add – On/ Certificate Courses.

During class room interaction, special importance is given to Power Point Presentation, Group discussion, Student seminar and Project work.

6.3.2 Teaching and Learning

- Extensive use of ICT in for classroom teaching
- Encouraging students to participate and present research papers in national conferences and seminars.
- Encouraging Commerce students to analyse and evaluate business and industry related articles.
- Providing practical exposure on business and industrial strategies and ethics.
- Encouraging seminars and power point presentations by the students.
- Business quiz is being organised through external institutions to develop the IQ among the students.

6.3.3 Examination and Evaluation

Periodical examinations and internal tests are conducted. Two terminal tests are conducted and based on performance and presentation marks are awarded to the students. In addition to this, students' progress is assessed through assignments, paper presentation, seminars, viva-voce and group discussion. As a green initiative, to go paperless, students are encouraged to submit assignments online. Retests are conducted by the examination committee with a separate set of question papers.

6.3.4 Research and Development

- The college encourages the teaching faculty to pursue research work. Special consideration is given to staff members who are undertaking research in the form of reduced work hours.
- Student research projects are to be presented compulsorily in some subjects.
- Paper presentation for students is made an integral part of Seminars/ Conferences conducted by the college as well as in other institutions.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Our Institution is a member of N-LIST (National Library and Information Services Infrastructure of scholarly content) that provides access to Electronic Journals and Electronic books to eligible colleges. The annual Membership fee of Rs 5000 is being paid by the institution.
- To create awareness among the students about the latest arrivals and quality reference, Book exhibition is held annually in the library for two days.
- All the library books are bar coded.
- OPAC(online public access catalogue) facility is provided in the library and students are trained to use it.
- Paper clippings are maintained in the library.
- To inculcate the habit of reading good books the library conducts competition to students on “The book I liked the most in the college library” and awards “best library” user.
- Ranganathans Day will be celebrated every year on August 12th.
- Library book exhibition is being organised through which students are encouraged to develop reading habits and make effective utilisation of library.
- Book review of 2 books by the students –Chakravarthy sulibele by Sujith and Paul Coelho by Shreya.
- EASYLIB software is being installed during the year which provides an insight into the library system.

6.3.6 Human Resource Management

- The IQAC organises workshops for teaching as well as non-teaching staff to enhance their competency.
- Computer training for non-Computer science students are offered through the Computer science department.
- Students are encouraged to participate in the training programmes organized by other institution.
- Add on and Certificate courses are conducted for the students to enable them to acquire additional knowledge and skills in different spheres of study.
- Extension activities are organised by all the science departments, Language department and commerce departments.
- The IQAC also delegates duties and responsibilities to various committees.

6.3.7 Faculty and Staff recruitment

The institution follows a systematic procedure for faculty and staff recruitment. The Principal forwards staff requirement proposals to the management. The management advertises in the local daily and website. The applications received are short listed and called for an interview before the Principal, Management members and Head of the concerned department. Interview is followed by demonstration and finally the right candidate is chosen.

6.3.8 Industry Interaction / Collaboration

- The Institution organises National level Seminars /Conferences in collaboration with Industries.
- Industrial visits are organised regularly.

6.3.9 Admission of Students

- Admission is purely on merit basis and done in transparent procedure.
- All admission information is placed on university website and/or notice boards.
- Well communicated admission process with course features highlighted through prospectus, news paper advertisements.
- Reservations are strictly followed as per state government norms.
- Admissions are also processed online and fees are collected through cheque system.

6.4 Welfare schemes for

Teaching	Provident Fund, group insurance
Non teaching	Provident Fund, ESI
Students	Group insurance

6.5 Total corpus fund generated

00

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Affiliation Committee of Mangalore University	Yes	College Management
Administrative	Yes	1.Joint Director of Collegiate Education, Mangalore 2.Accountant General, Bangalore	Yes	M/S B.R. Kamath and Co.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Introduction of MCQ pattern for some subjects in UG level courses.
- Restricting addition of supplements to main answer books.
- Coding of Answer scripts for valuation
- Entry of marks in OMR sheets
- Provision for Photo copy, Re-totalling and Re-valuation

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Encourages affiliated colleges to become Autonomous.

6.11 Activities and support from the Alumni Association

- Qualified Professional Alumni members share their knowledge & expertise with the present students free of cost.
- Many academic prizes, scholarships and financial assistance are also provided by the alumni association.
- The Alumni organises and participates in Sports activities in the college.

6.12 Activities and support from the Parent – Teacher Association

The College organises formal and informal Parent meet to keep them aware of their ward's progress, to get feedback and also to find future linkage possibilities. Parents are regularly informed about the attendance and performance of the students during the semester

6.13 Development programmes for support staff

- The staff members are encouraged to participate in Seminars and Workshops organised by other Institutions.
- The IQAC organises Workshops for Teaching and Non-teaching staff to enhance their competency and present their creativities and ideas

6.14 Initiatives taken by the institution to make the campus eco-friendly

Every week the NSS volunteers of the college undertake campus cleaning programme. 'Vraksha Ganga' project is successfully implemented inside the college premises. Under this scheme, medicinal plants of different varieties are grown and maintained in about five cents of land. There is also an E-waste bin to dispose all the electronic waste in the college. Students are encouraged

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- To maintain uniformity in the campus, every Monday students were made to come to college clean shaven
- E-waste management- The damaged electronic products are sold off to the local traders for recycling. The computers and other items are upgraded to the maximum possible level and exchanged for new ones if not possible. The use of rewritable CDs or DVDs and use of e mails are promoted to regulate the waste.
- Monthly meeting of the parent teacher was called by the academic advisors to reduce problem of attendance shortage. Academic Advisors assumed the first line of intervention with students who had attendance shortage. Regular PTA meeting was called, maintained a book of records and collected undertaking forms from the Parents/ Mentors. Notified parents well in advance of the students out-of-school activities.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Action Taken
Class tests/internal examinations are conducted in order to assess students ability to cope up with the curriculum	College conducts 25 marks two internal exams in odd semester. College conducts 50 marks one internal exam in even semester. Viva-voce ,class seminars , ppt presentation ,objective questionnaires were also conducted to assess the ability of the students.
Institution encourages faculty to attend syllabus workshops, seminars and symposiums	Institution in collaboration with ICT Academy encourages faculty members to attend Faculty Development Programme
Installation of CC Camera	There are adequate close circuit cameras with necessary DVR at several points and a monitoring screen at the Principal Chamber, which ensures security to the college property.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Out Reach Programmes are conducted by the Departments of Physics, Chemistry, Botany and Zoology where laboratory experiments of Basic Sciences and awareness programmes regarding Basic Sciences is carried out in schools around the city by the students of our college.
2. A Model Bank Competition was conducted by Department of Commerce where the students were required to constitute a bank and exhibit.

7.4 Contribution to environmental awareness / protection

1. E-Waste bin is placed in the college to collect the electronic waste.
2. Vana Mahotsava Day was observed in the college premises.
3. The students of NSS units carried Swacch Bharat Abhiyan in Association with Mata Amritanandamayi Mutt.
4. The students of NSS units also carried a Beach Cleaning Campaign.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The College has the necessary infrastructure to make effective teaching and learning a pleasure. The Infrastructural Policy of the College covers the general infrastructure and enhancement of ICT facilities. The classrooms and college premises have been renovated to facilitate ICT mode of teaching and clarity.

8. **Plans of institution for next year**

1. Implementing Swacch Bharat Abhiyan
2. Introducing and conducting University Approved Add On/Certificate Course and Courses on MoU Basis.
3. Digitising college campus completely.

Name Dr.Premalatha .V

Name .K.V.Malini

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I
Curricular Aspects analysis of the feedback

FEEDBACK FORM FOR EVALUATION BY ALUMNI

Note: Indicate your rating by tick mark under the appropriate number

Rating scale : Excellent, Good , Average , Satisfactory

You are requested to give your comments on functioning of our college selecting from the following options :

Student's Name :

Occupation : **Student / Working** **Year of Completion :**

.....

Specify :

Email :

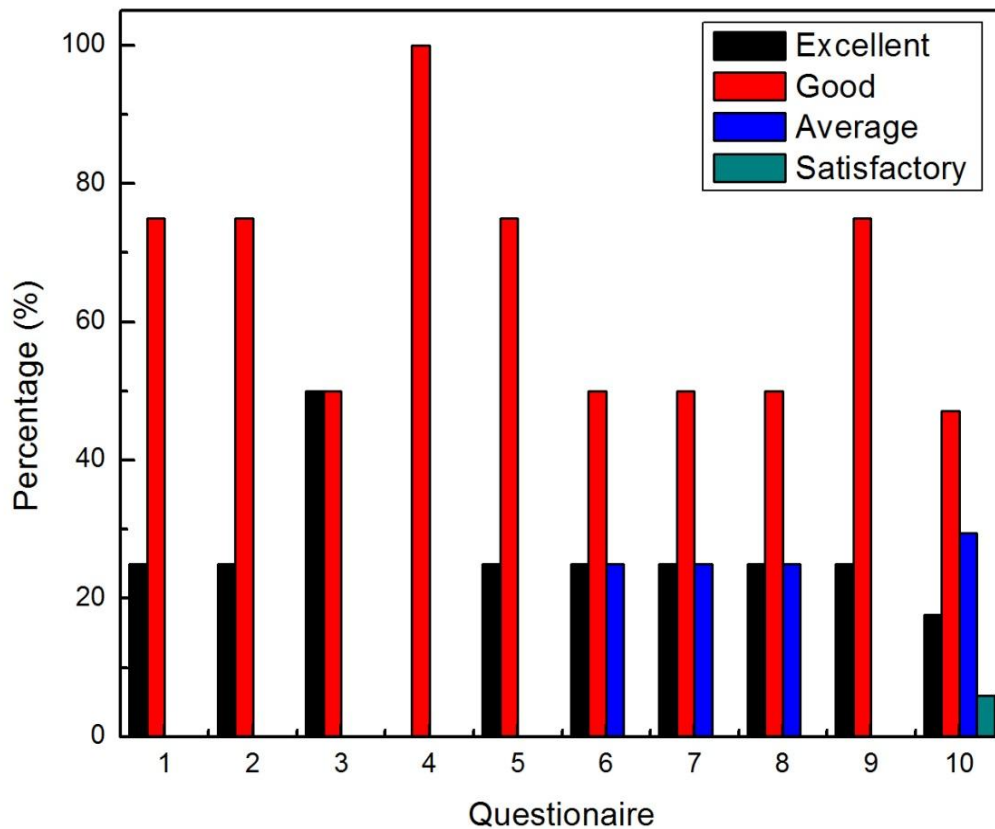
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Contact Number :

Sl.No	Questionnaire	Excellent	Good	Average	Satisfactory
1	Content of curriculum.				
2	Availability of facilities in the college (Ex. - Library, Sports etc.)				
3	Teachers accessibility in the college.				
4	Effectiveness of curriculum towards post graduation and Research.				
5	Examination system.				
6	Availability of infrastructural facilities in the institution.				
7	The present curriculum helps students in Global employment market.				
8	Development of communication skills.				
9	Extra- curricular and co- curricular activities.				

10	Relevance of curriculum to your present job or higher studies and personality development.				
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Feedback of Alumni on Curriculum Note: Indicate your rating under the appropriate column rating scale : Excellent , Good , Average, Satisfactory



CANARA COLLEGE, MANGALURU

FEEDBACK FORM FOR EVALUATION BY PARENTS

Note: Indicate your rating by tick mark under the appropriate number

Rating scale: EXCELLENT, GOOD, AVERAGE, SATISFACTORY

Parents are important stake holders of education; therefore their satisfaction is important to us. Parents are requested to give their feedback on the design & Review of curriculum of the course elected by their ward which will provide us valuable suggestion for further improvement of the curriculum.

Sl.No	Questionnaire	Excellent	Good	Average	Satisfactory
1	Quality of the subjects included in the curriculum.				
2	Infrastructural facilities.				
3	Learning resources available in the Library/laboratory.				
4	Relevance of the course to modern technology.				
5	The comfort of your ward in coping with the workload of the programme.				
6	Examination and evaluation system				
7	Encouragement in participation of seminars/viva/group discussions/industry visits, ect				
8	Skill development for jobs and placements through the curriculum.				
9	Contribution of curriculum for personality and character.				
10	Co-curricular and extracurricular offered by the college				

Course:

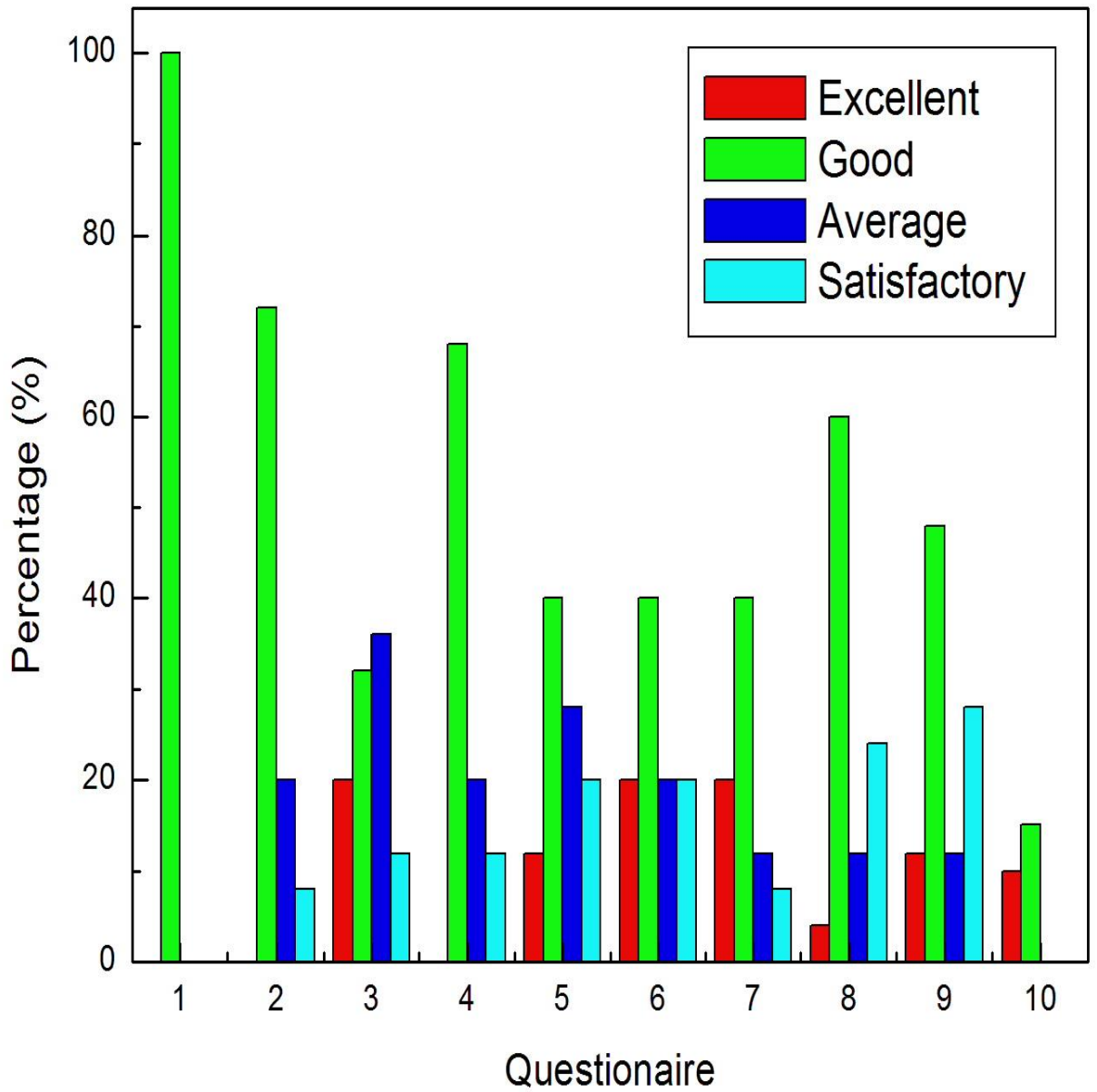
Parent Name:

Date:

Parent Signature:

Contact No:

Email Id.:



FEEDBACK FROM THE EMPLOYER ON OUR ALUMNUS ON CURRICULUM

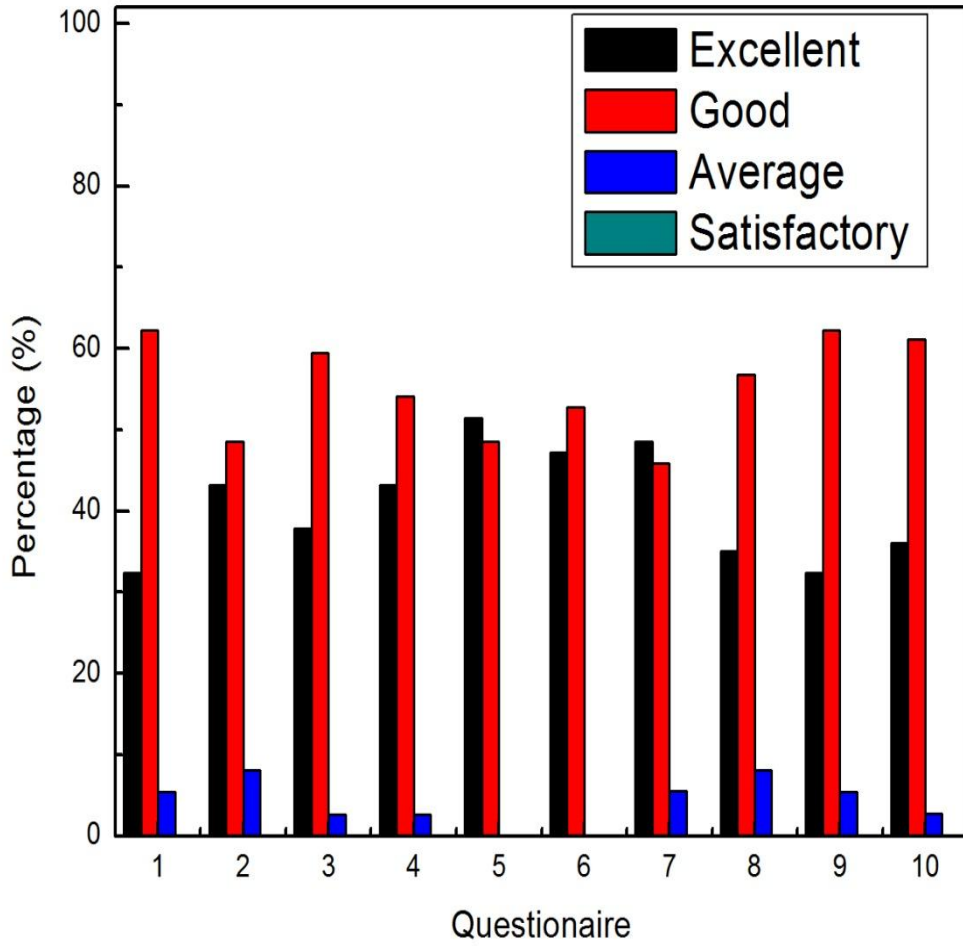
Employers are important stake holders of education, therefore their satisfaction is important to us. Employers are requested to give their feedback on the design and review of syllabus of the course elected by their employees which will provide us valuable suggestions for the improvement of the educational curriculum.

NOTE: Indicate your rating by tick mark (√) under the appropriate column

1. Name of the Employee :
2. Qualification :
3. Faculty :
4. Year of Passing :
5. Organization working for :
6. Date of joining the Organization :
7. Present designation of the employee :
8. Contact Number of Employer :
9. Email id of Employer :

Kindly record your opinion on how our curriculum has helped your employee in the following aspects

Sl.No.	Questionnaire	Excellent	Good	Average	Poor
1	Communication skills				
2	Team work				
3	Discipline				
4	Punctuality				
5	Respect for the organization				
6	Regularity				
7	Inter personal relationship				
8	Accounting skills				
9	Writing skills				
10	Decision making skills				



CANARA COLLEGE, MANGALURU

STUDENTS FEEDBACK FORM FOR EVALUATION ON CURRICULUM

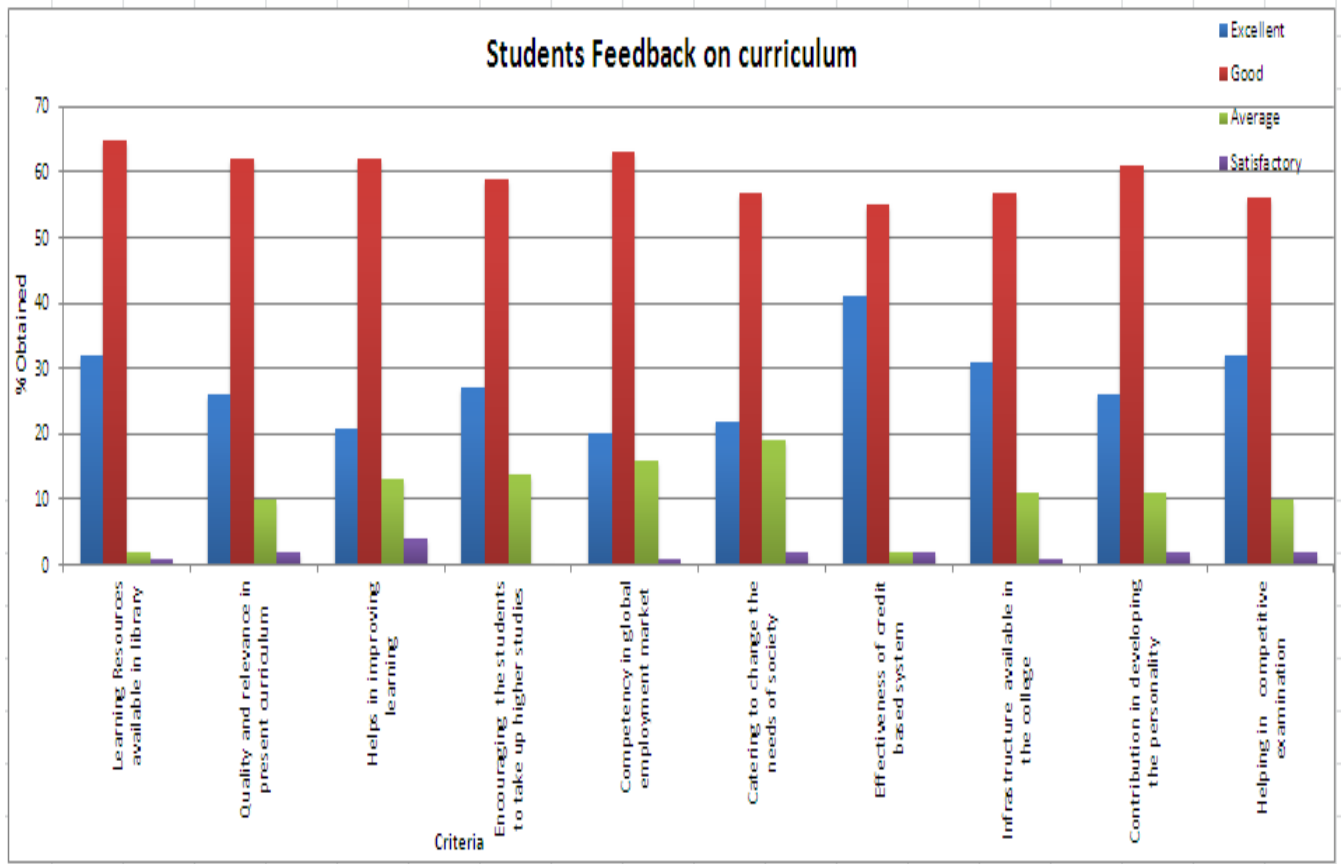
Note: Indicate your rating by tick mark under the appropriate column.

Students are important stake holders of curriculum. Students are requested to give their feedback on the present curriculum .To redesign or to change the curriculum students have to provide valuable suggestions for the further improvement.

Sl.No.	Questionnaire	EXCELLENT	GOOD	AVERAGE	SATISFACTORY
1.	Learning resources available in the library for the curriculum				
2.	The quality and relevance in the present curriculum				
3.	The extent to which the curriculum has improved your learning				
4.	The extent to which the present curriculum encourages the students to take up higher studies & research				
5.	Competency of curriculum in the global employment market				
6.	The present curriculum helps to cater to the changing needs of the society				
7.	The effectiveness of credit based semester system				
8.	The availability of the infrastructure in the college for the delivery of curriculum				
9.	The contribution of curriculum for the development of personality				
10.	Extent to which the present curriculum is helpful to the students to appear for competitive examinations				

If any suggestions

SIGNATURE OF THE STUDENT



CANARA COLLEGE, MANGALURU**Student Evaluation of Teaching****Note: Indicate your rating by selecting under appropriate column**

Name of the Teacher:			Class:			
Sl. No	Questionnaire	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1	Has good knowledge of the subject.					
2	Has good command over language					
3	Has clear & audible voice.					
4	Comes well prepared for the class.					
5	Explains concepts clearly.					
6	Gives more matter than in text book.					
7	Holds the attention of students throughout the class.					
8	Clears doubts raised by the students.					
9	Remains calm & takes class cheerfully.					
10	Encourages students to ask questions.					
11	Recaps lessons discussed in previous class.					
12	Pays individual attention to students.					
13	Encourages students to think on their own.					
14	Allows students to discuss subjects with contrary views.					
15	Treats students kindly & courteously.					
16	Treats every student equally.					
17	Gives useful feedback on test papers and assignments.					
18	is approachable for help outside the class.					
19	Values time & completes syllabus within the agreed period.					
20	Knows about the recent developments in the subject.					
21	Is prompt in marking the attendance of students in the class.					
22	Any other information you want the teacher to know.					

Annexure II

Best Practices of the institution

- i. Morning assembly with Prayer and Reading inspirational quotes
- ii. Students are motivated to take up project work, field survey, and participate in industrial visits and educational tour.
- iii. Computer Science Department conducted extension activity by teaching basics of computers to High school students.
- iv. Department of English encouraged students to submit assignments online As a green initiative to go paperless.
- v. Botany Department participated in Institutional Social Responsibility and extension activities. Students visited local high schools and pre university colleges to highlight the career opportunity in the subject. The department introduced students to rich biodiversity area which is useful for the students to study the plants and animal species in their own habit.
- vi. Environment consciousness is instilled in the staff, students and the public through the NSS units. The NSS volunteers carried out Swatch Bharath Abhiyan in association with Maata Amruthandamayi Mutt. The NSS units also carried out a beach cleaning campaign as a part of International Beach Cleaning day.
- vii. Ban Plastic, Save Energy, Tree Plantation, Reduce air and noise pollution, Women Health issues, Clean City Campaign, 'Save Nethravathi' Campaign, observing Vana Mahotsava day are some of the initiatives practiced by the Institution to spread awareness among the stakeholders and the Public.